MINUTES OF THE MACLEANS PRIMARY SCHOOL BOARD MEETING HELD ON THURSDAY 9TH 2025

PRESENT: Matthew Cooke (Principal), Michelle von Solms (Staff Rep), Kewal Adeshara, Nick Leack, Raven Garcis, Michael Peng, Sanika Sain .

APOLOGIES: Not in attendance - Sally Jarvis.

Matthew Cooke took the minutes

1. **MINUTES OF THE PREVIOUS MEETINGS:**
   Previous minutes already approved - August 2025.

2. **INWARDS -** Induction presentation for BoT which included many points in the minutes of the 9 October meeting - **LINK HERE**
   Moved/Seconded – Cooke/Von Solms

3. **OUTWARDS -** None
   Moved/Seconded –

4. **MATTERS ARISING FROM THE CORRESPONDENCE -** NONE
   Moved/Seconded –

5. **PRINCIPALS REPORT** - No Principals Report.
   Roll - Not Available
   Moved/Seconded -

6. **CURRICULUM:** None
   Moved/Seconded –

7. **TREASURER's REPORT -** August Finances Shared
   Moved/Seconded – Cooke/Von Solms

8. **PROPERTY**
   •BoT walked around the school and MC discussed the deck and possible need to spend $60K before end of year as we have grant money to spend
   •MC discussed 10Y property money and that the 10Y plan would be shared at 20 October
   •MC shared ideas for long term property project turf and canopy over the playground
   Moved/Seconded – Cooke/Von Solms

9. **STRATEGIC PLANNING/POLICY**
   •MC Shared Code of Conduct with BoT Members - discussion
   •MC discussed and shared Macleans Primary School Docs
   •MC discussed how the BoT will be involved in the Strategic Plan and Attendance Plan
   •MC discussed school vision and SLT structure
   •BoT discussed their role of governors and MC role of Principal/Manager
   Moved/Seconded – Cooke/Von Solms

10. **HEALTH AND SAFETY**
    •MC discussed H+S @ Macleans Primary and how in 2026 we will be spending $1500 for a complete H+S audit if our systems
    Moved/Seconded – Cooke/Von Solms

11. GENERAL BUSINESS

Moved/Seconded –

IN COMMITTEE - NO

Board meeting closed at 8 pm.

DATE OF NEXT MEETING: Monday 20 October 2025

Confirmed and accepted as a true record.

SIGNED BY:_____ DATE:_____

POSITION:_____