2025 Pukeatua School Annual Implementation Plan
Strategic Goal #1

Strategic Goal (as per plan)	All students are to progress and achieve their highest possible education potential across the New Zealand Curriculum and lead into Te Mataiaho within an emotionally and physically safe environment.	
Focus Area	1a A year or more improvement in literacy and maths for targeted students	
Change to be Sought	Target students below in reading, writing and maths to have accelerated their learning by more than a year.	
Collaborating Groups	All School Staff Support from School Board of Trustees	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

We will see as many of our target students as possible make more than one year of improvement in their assessment and teacher OTJ over the year. This will be shown in their tracking of assessments over the year on our Student Management System.

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Identify Target Students. These students will be below the level required for their year level.	Principal and Teaching Staff	Beginning of Term 1	Assessment - PATs, Gloss and Jams, iDeal Assessment, Probes and Running Records, Writing Moderation	Target Student Priority List Completed
Ongoing meetings throughout the year. 2-3 meetings per term to discuss the progress of Targeted Students	Principal and Teaching Staff	Ongoing	Guidance on Edge SMS to record	Meetings scheduled throughout the year, and "direct acts of Teaching" recorded on Target Students Sheets Regular Reporting to the Board
Teacher aide supporting in-class and taking breakout groups to implement programs to support targeted students.	Principal, Teaching Staff and Teacher Aide Support	Ongoing	Teacher Aide Funding from the Budget	Progress for students who are working in breakout groups
Assessment to track target students and assess the rate of acceleration	Principal and Teaching Staff	Once per term	CRT, Assessment, SMS Tracking	Assessment for each Term recorded in Edge for Target Students
Working with families to provide support for learning at home,	Principal, LSC,	Ongoing	LSC time, support	Students with extra needs will have applications sent

and to apply for support for those who need it.	Teaching Staff		for outside agencies	for support.
ICT and digital technology used to help accelerate learning in the classroom	Teaching Staff	Ongoing	Up to date Digital Technologies, Subscriptions to Apps or websites that are needed	Greater engagement in Literacy and Maths for students who are at need
Professional Development around iDeal to refresh our Pedagogical knowledge.	Principal, Teaching Staff, External PD Provider	Ongoing	Support with iDeal from our internal support Funding for PD	Teacher competency around iDeal Structured Literacy Program will improve.
Implement 1 hour of reading, writing and maths in class throughout the year.	Principal monitors, teachers to implement	Ongoing		This will be tracked in teachers Daily and Termly Planning.
Internal Professional Development around structured mathematics	Principal, Head of Maths	Ongoing	Online resources, and resources supplied by MoE	Teachers will begin to implement their structured maths programs in their classrooms, and incorporate this into their planning.
Analysis of data at the end of 2025, showing the progress students have made, and to plan for 2026	Principal and Teaching Staff	End of the year	CRT, data on Edge, Assessment Required	Analysis of Variance for 2025 will be completed, along with a Target Students List for 2026

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

Strategic Goal (as per plan)	All students to progress and achieve their highest possible education Potential across the New Zealand Curriculum and leading into Te Mataiaho within an emotionally and physically safe environment.	
Focus Area	1b Engaged students and an increase in attendance	
Change to be Sought	To have as many students as possible having an overall attendance of 90% or higher for 2025.	
Collaborating Groups	All School Staff Support from School Board of Trustees	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

We aim to see happy and positive students attending school and wanting to be at school. We will see respectful relationships between teachers and students, and students and students, that will create a positive environment at school.

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Track students whose attendance was 90% or less from 2024	Principal	Beginning of Term 1	Data on Edge	A list will be created to track "At Risk" students whose attendance will need to be monitored
Track all students' attendance to watch for trends, and discussions with staff at staff meetings twice a term	Principal, Administration	Ongoing Week 3 and 7 of each term	Data on Edge	Meeting minutes and anecdotal conversations with the administration
Newsletters and notices home to parents making them aware of their students attendance once, sometimes twice a term	Principal, Administration	Week 4 and 8 of each term	Notices and Newsletters for home	Regular reminders to parents about the importance of attendance in newsletters. An increase of attendance at school for At Risk students
Attendance office contacted for serious attendance cases. This will be recorded on Edge	Principal	When needed	Attendance officer	Any serious cases will be reported to the board, and recorded on Edge
Teachers will take their attendance everyday, in the morning and after lunch to provide regular data	Teaching Staff	Ongoing	Edge	Attendance will be recorded, and clear data provided to help track students
Offers of support for families who may be struggling to get their children to school, or referrals to outside agencies should this be needed.	Principal	Ongoing	Edge, outside agency support	Any serious cases will be reported to the board, and recorded on Edge
Make school a fun and happy place to come by praising "at risk" students for their attendance and providing amazing learning experiences for students at school.	Principal, Teaching Staff	Ongoing	Edge, Budget for camps, EOTC experiences	An increase in attendance and happy, positive students at school.

Regular Reporting to the board about student attendance and what has been done	Principal	Each Month	Edge	Monthly reports to the board

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

Strategic Goal (as per plan)	All students to progress and achieve their highest possible education Potential across the New Zealand Curriculum and leading into Te Mataiaho within an emotionally and physically safe environment.			
Focus Area	1c Staff knowledge and understanding of Te Mataiaho will improve			
Change to be Sought	Teachers will have a greater understanding of Te Mataiaho, our new curriculum in order to put it into practice well			
Collaborating Groups	All School Staff			**Leader:** Principal
What do we expect to see by the end of the year (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.) We aim to see happy and positive students attending school and wanting to be at school. We will see respectful relationships between teachers and students, and students and students, that will create a positive environment at school.				
Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Teachers will engage in Professional Development that will look at the new Te Mataiaho Document and how to best implement that in the classroom, through staff meetings and potential Teacher Only Days	Principal and Staff	Term 2 Holidays, and ToD in Term 3	Support from MoE	Teachers will have an understanding of "Understand, Know Do" model as well as the phases, and they will be engaged in staff meetings and Professional Development sessions
Aotearoa New Zealand Histories is incorporated into our schoolwide and classroom practice	Principal and Staff	Ongoing	Support from MoE	Teachers will be teaching about our Aotearoa New Zealand Histories, as well as utilising our local area and local knowledge, and this will be evident in their planning and classroom practise.
Reporting to parents will change to best share this new learning with parents	Principal	Late 2025 - 2026	Support from Teachers and MoE	New reporting format will be created and shared once further information is received from the Ministry.

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

2025 Pukeatua School Annual Implementation Plan
Strategic Goal #2

Strategic Goal (as per plan)	Develop, implement and embed a Values-Based Positive Behaviour Management Plan to provide a safe working environment for students.	
Focus Area	2a Students modelling school values that have been identified as important by our school community	
Change to be Sought	Students who are able to share, model and live by our school values to make them good citizens in the future	
Collaborating Groups	Board, Staff, Students, Community	**Leader:** Principal
What do we expect to see by the end of the year (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)		

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Coach staff on how to reward positive behaviour with our values. How do we praise? What do we praise? etc	Principal	Ongoing	Time and commitment from staff	Teachers will praise students positively, talking about the behaviours we want to see and praising the behaviours we want to see.
Celebrate successes throughout the year at assemblies, focusing on certificates and a focus on our values. How do we tie in our values to our certificates?	Principal, Staff and students	Ongoing	Time and commitment from staff.	Certificates will be awarded at school assemblies, which are in line with our school values.
Remind staff at our staff meetings about our values, tickets, and giving them out. Look at achievable targets for each week, around 20-50 tickets.	Principal, Staff	Ongoing	Time and commitment from staff	Students will be receiving our tickets and giving them out.
Review how we reward the positive behaviours. Do we continue with tickets, or is it easier as a "clip" ticket.	Principal, staff	Term 2	Staff meeting time	We have developed a process that students and teachers find easy, where students can be acknowledged for their positive behaviours.

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**

Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

Strategic Goal (as per plan)	Develop, implement and embed a Values-Based Positive Behaviour Management Plan to provide a safe working environment for students.	
Focus Area	2b Reduction in poor behaviour	
Change to be Sought	A reduction in poor behaviour by students during their free time.	
Collaborating Groups	Principal, Staff and Students	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Utilise our School Values to help build positive behaviours	Principal and Staff	Ongoing	Time and commitment from staff	Values will become ingrained into our students where they are talking about the values, and modelling them regularly
Record poor behaviours on Edge to help track where the behaviours are happening, identify trends, etc.	Principal, Staff and Administration	Ongoing	Time and support from staff	Evidence will be displayed on Edge, and trends will be able to be identified
Create and display a Behaviour Consequence chart in the classrooms so students can see and understand what behaviours relate to which consequence	Principal, Staff and students	Term 1, 2024	Nil	Behaviour Expectation Charts will be displayed in classrooms, and students will know the consequences for their behaviour
Create a positive environment for students to play in and want to be in by reducing behaviours that aren't desired.	Principal, Staff and Students	2025-2026	Time and commitment from staff and students	Happier students in the playground and students who want to be at school

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

Strategic Goal (as per plan)	Develop, implement and embed a Values-Based Positive Behaviour Management Plan to provide a safe working environment for students.			
Focus Area	2c Signage around the school and classrooms displaying and sharing our school values			
Change to be Sought	Signs will be up in classrooms and around our school talking about the values and what those look like.			
Collaborating Groups	Principal and Board of Trustees		**Leader:** Principal	
What do we expect to see by the end of the year (What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)				
Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Signage will be printed and displayed around the school, internally and externally.	Principal	Term 3, 2025	Funding to cover signage	Inside and out, signage will be up around the school to share our new school values.
Investigate, and collaborate, incorporating our school values into our school logo, and ways we can modernise this.	Principal, Board	Throughout 2025	Resources to investigate	Collaboration from the students, staff, board, and community has been completed, and a modernised school log has been created

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

2025 Pukeatua School Annual Implementation Plan
Strageic Goal #3

Strategic Goal (as per plan)	Develop, implement, and embed a local school curriculum that utilises our local resources, allowing students to access the New Zealand curriculum and Te Mataiaho without prejudice and in conjunction with our community, whanai, and local Iwi.	
Focus Area	3a Students develop an awareness of the conservation and preservation of our native flora and fauna	
Change to be Sought	Pukeatua School students are to have a sound understanding of their local birds, trees and mountain by fostering a reciprocal relationship with the Maungatautari Bird Sanctuary Trust.	
Collaborating Groups	Principal, Board, Staff, Students and Maungatautari Trust, Save the Kiwi	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Continue to develop our already positive relationship with the Sanctuary Mountain Maungatautarit, where we work together to protect our local bird population.	Principal, Staff, Students and Maungatautari Sanctuary	Ongoing	Time and commitment from staff and students	Students will have a sound knowledge of their local bird life, how they can best be protected, etc.
Regularly visit Maungatautari Bird Sanctuary, utilising the experts to tie new learning into our classroom practice.	Staff and Students	Ongoing	Planning and integration into classroom practice	Students will regularly go up to the Sanctuary to further their learning in class and will be able to share their learning
In conjunction with Save the Kiwi and Sanctuary Mountain Maungatautari, develop a plan for how the school, specifically the students, can be incorporated and included in the conservation efforts.	Principal, Staff, Students, Maungatautari Sanctuary Mountain and Save the Kiwi	Term 3, 2025	Support from all organisations involved, both financially and time-wise	Students will be working with Kiwi and Save the Kiwi, where their knowledge of Kiwi and their knowledge around conservation of Kiwi and our other native birdlife will increase.
Work with Trees for Survival and Maungatautari Trust to develop the students' knowledge around our local Flora (trees, etc.) as they relate to our school	Principal, Staff, Students, Trees for Survival, Maungatautari Sanctuary Mountain	Ongoing	Planning and integration into classroom practice	Students will develop their knowledge of our native trees and bushes, as well as the conservation of them.

Work with Trees for Survival, and Save the Kiwi to build relationships with Maungatautari Trust and local farmers by planting trees and native plants in the “Maungatautari to Pirongia Corridor” to help native birdlife move between the two mountains	Principal, Staff, Students, Trees for Survival, Maungatautari Sanctuary Mountain	Ongoing	Planning and integration into classroom practice	Students will start to understand the reciprocal relationship between farmers, Maungatautari Trust and the School by planting trees and working together to look after native birds.

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**

Strategic Goal (as per plan)	Develop, implement, and embed a local school curriculum that utilises our local resources, allowing students to access the New Zealand curriculum and Te Mataiaho without prejudice and in conjunction with our community, whanai, and local Iwi.	
Focus Area	3b An inclusive education program where Te Reo Maori and Te Ao Maori are celebrated and recognised	
Change to be Sought	To further incorporate Te Ao Maori, Te Reo Maori and the New Zealand Histories curriculum into our classroom practice.	
Collaborating Groups	Principal, Board, Staff, Students and Ngati Korokii	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Develop our increasing reciprocal relationship with Ngati Korokii and Pohara Marae through visits and support them with what we can.	Principal, Staff and Ngati Korokii	Ongoing	Support and commitment from staff and students	Students will understand the relationship with Pohara and Ngati Korokii and some of the history relating to them
Continue to develop our Kapa Haka Ropu, where our group can perform and share their learning.	Principal, Staff and Students	Ongoing	Potentially, financial support to continue with our tutor	Students will be able to perform at the Kapa Haka Festival at the end of 2024, and they will be bale to share their learning at our end of year assembly.
Greater use of Te Reo Maori throughout the school by slowly integrating it into classroom practice.	Principal, Staff and Students	2026	Support from classroom, MAC	Students will use more Te Reo Maori in class, and they will be more confident in sharing things Maori.
Introducing new waiata and karakia each term for the school to help foster inclusivity and cohesion across the school.	Principal, Staff and Students	Ongoing	Support from the Classroom, MAC	We will develop a bank of Waiata and Karakia that we can use at different times, and incorporated into our every day practice.

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**

Reflections:	Reflections:	Reflections:	Reflections:	Reflections:

Strategic Goal (as per plan)	Develop, implement, and embed a local school curriculum that utilises our local resources, allowing students to access the New Zealand curriculum and Te Mataiaho without prejudice and in conjunction with our community, whanai, and local Iwi.	
Focus Area	3c Integration of our local farming community into our Local School curriculum	
Change to be Sought	To encourage our students to "branch out" from their agricultural backgrounds to look at other areas and opportunities within our local community	
Collaborating Groups	Principal, Board, Staff, Students, Local Community	**Leader:** Principal

What do we expect to see by the end of the year
(What expectations do you have for this target for this year? What evidence will you see? This can flow on from the expectations listed in your strategic plan for the full three years.)

Actions Detail the key actions you'll take this year to reach your annual target listed above	**Who is responsible**	**Timeframe**	**Resources and Support**	**How will we measure success?** *Think about what you expect to see at the end of the year and detail the measurements you'll use to check on your progress. You'll want to reference the success measures from your strategic plan template.*
Engage with local farmers in our wider community to discuss whether they would welcome groups onto their farms to see how different farms work	Principal and Board	2025	Time commitments	Farmers and other areas of agriculture are happy to engage with the school to look at the different areas of farming
Have classroom visits to farms to see how different farms work, and to provide some variety for students	Principal and Staff	2025-2026	Incorporated into our planning and classroom practice	Students will be able to see what happens on a variety of different farms and why they operate as they do

Reviewed:	**Reviewed:**	**Reviewed:**	**Reviewed:**	**Reviewed:**
Reflections:	**Reflections:**	**Reflections:**	**Reflections:**	**Reflections:**