Owhiro Bay School Board of Trustees
Meeting Agenda
13 May 2025

TE KURA O Owhiro BAY SCHOOL
Rangatiratanga • Open-mindedness • Creativity • Kotahitanga • Success

1. **Administration**

1.1 Karakia, Whakawhanaungatanga
Cilla, Chris, Shaun, Dave, Rebecca, Niky

1.2. Principals Report (taken as read and Finance, Policy and Maintenance included)

Berhampore School Visit
- The visit went very well and was positively received.

Emergency Response Planning
- The school has been identified as a community hub in emergencies.
- Cilla is following up on whether the water tank has been filled.

Relationship and Sexuality Education
- The new plan has not yet been discussed with staff.
- A health consultation is required every two years and will need to be scheduled.

Annual Report
- The annual report must be uploaded to the school website by 31 May.

Well-being Survey
- The student well-being survey was conducted this week.
- It was a shortened version based on the Kahui Ako model.
- Cam raised a concern that some students may not have fully understood the questions.

Staff Observations
- Staff are currently working in Awhi Rōpū (support groups/teams).

iDeal Approach
- The board will revisit the budget to assess whether the iDeal approach can be funded in 2026.
- This aligns with the ERO recommendation regarding sustainable staff development and support.

All staff are trained in First Aid.
- There was discussion around the purchase of an AED (Automated External Defibrillator).
- Questions were raised about cost (approx. $4,000) and who would cover this.
- Funding options are available.
- An AED would be available for community use, but locked and accessible via a code from police.
- The board is supportive of having one on site, but not of paying for it

- Gavin cost more but did more work
    - Total cost $7,200
    - Approved by Chris
- Roof was checked
- There seems to be no more leaks in Harakeke

Funding

- Nicole Straube is supporting the funding applications (Pelorus Trust Funds).
- The school is still waiting on several quotes to proceed.
- The courts need to be completely repainted, and the work comes with a 20-year warranty.
- Dave has raised concerns:
    - The backboard may become loose due to strong winds.
    - Clarification is needed on whether the courts will also be resurfaced as part of the maintenance.
    - His only issue is ensuring the paper trail meets standards – he would prefer three quotes, with two being the minimum requirement.
    - Shaun is in agreement with this.
- The Board supports Parentlink, with facilitation by Cilla, to investigate potential funding avenues.
- A formal board resolution will be required before funding applications can proceed.
    - **Note**: The last two paragraphs have been removed from the resolution.
- The junior playground has been identified as another priority for future funding and planning.

Motion to approve: Last BoT hui notes
- **Approved** by Shaun
- **Seconded** by Dave

Motion to approve: Resolution to apply to Pelorus Trust
- **Moved** by Shaun
- **Seconded** by Rebecca

Motion to approve: Marketing plan (Shaun)
- **Approved** by
- **Seconded** by

Motion to approve: March and April 2025 Financial Reports
- **Approved** by Chris
- **Seconded** by Shaun

Note: This is approved subject to the 31 December 2024 concerns to be resolved

2. People

2.1 Staffing issues/concerns/celebrations

2.2 Supporting Staff Well-Being
- The board acknowledges the importance of teacher appreciation and recognising staff contributions.
- Support Staff Week has been celebrated. (1 per TA/support staff)
    - Cilla gave support staff movie tickets as a token of appreciation