Catholic Diocese of Christchurch

PREFERENCE ENROLMENT CERTIFICATE

This is to certify that

In accordance with the Education Act 1989, Part 33, S442, and Catholic School Integration Agreements, through a general or particular religious connection as stated in the Preference Criteria Numbers 5.1, 5.2, 5.3, 5.4, 5.5. *(Please circle the applicable number, referring to details on back of form)*

Mr/Mrs/Ms .....

Address .....

is/are eligible to have preference of enrolment for their children at

……..... **(Primary) School**

in ..... Town/City

Name of child: .....

.....

I/We undertake to support our child in the formation of their faith and the practices of the Catholic church. I/We further agree that my/our contact details will be shared with the school and parish for the purpose of faith formation.

Parent(s)/Caregivers Signature ..... Date .....

Under which Criterion (see reverse) is the child eligible for preference? .....

If Criterion 5.1 applies please complete:

Baptised In ..... at ..... on .....

If Criterion 5.4 applies, please complete the section on the back of this form.

Certified By (Name): ..... as authorised agent of the

Roman Catholic Bishop of the Diocese of Christchurch

Position: *(see: Administration of the Criteria, 6.1.1-6.1.6, Agents who may sign, listed over the page)*

.....

Address: .....

.....

Signature: ..... Date .....

This form must be completed by the Parent/s / Caregiver/s, and the Parish Priest or other designated authorities *prior* to the enrolment of a student in a Catholic Integrated School.

Catholic Diocese of Christchurch

PREFERENCE ENROLMENT CERTIFICATE

Criteria for Preference of Enrolment in Integrated Catholic Schools

5.1 The child has been baptised, or is being prepared for baptism, in the Catholic Church.

5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.

5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.

5.4 With the agreement of the child's parent/guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.

5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

Agents of the Bishop, Who May Sign the Certificate on his Behalf

6.1.1 Parish Priest of their Parish of Residence
6.1.2 Assistant Priest of their Parish of Residence
6.1.3 Priests appointed under c. 517/1
6.1.4 Deacons and lay persons appointed to pastoral care under c. 517/2
6.1.5 Ethnic chaplains who liaise with Parish Priests or their delegate
6.1.6 Local committees appointed by the Bishop or by any of the above agents of the Bishop.

Please note that in the Catholic Diocese of Christchurch only a parish priest, delegated assistant priest, ethnic chaplain, or the South Canterbury or Ferrymead Parish Preference Committees are appointed to sign the form.

Handbook for Boards of Trustees of New Zealand Catholic Integrated Schools (section 5.14)

If a preference certificate has been refused and the parents, either directly or through the Principal, wish to appeal the matter, the written appeal application must be submitted to the Manager of the Catholic Education Office, who will refer the matter on to the appointed appeal authority in the diocese - the Episcopal Vicar for Education. After making whatever investigation is necessary, including consulting the Parish Priest if appropriate, the Episcopal Vicar for Education will make a ruling, or seek a ruling from the Bishop. The Parish Priest or delegated person who refused the certificate in the first instance is normally informed whenever a preference certificate is issued in virtue of this paragraph.

If Criterion 5.4 (above) applies the parents/caregivers and significant familial adult completes the following:

Significant adult:

I agree to support ..... (child's name) formation in the faith and practices of the Catholic Church and agree to my contact details being available to the school and parish for this purpose.

Mr/Mrs/Ms: .....

Address: .....

Relationship to child: …… Email address: …….. Phone No: ……..

Signature: ..... Date: .....

Parish: .....

Parent(s)/Caregiver(s):

I agree that my child will be supported by ..... in the formation of the faith and practices of the Catholic Church. I/We further agree that my/our contact details will be shared with the scool and parish for the purpose of faith formation.

Signature: ..... Date: .....

Approved NZCBC November 2018

Catholic Diocese of Christchurch

PARENT'S CONSENT FOR APPLICATION FOR ENROLMENT WITH PREFERENCE

As conditions of enrolment and attendance of

.....
(*student's name*)

at ……..... **(Primary) School**

I/we accept that s/he will participate in the general school programme that gives the school its Special Catholic Character. I/We agree to pay the attendance dues, in full, on or before the due date, or to contact the school's Parish Priest to enter into an arrangement for repayment. In default of such prompt payment or arrangement, I/we agree to indemnify the Proprietor and to pay all costs and expenses which may be incurred in recovering any overdue amount.

PRIVACY OF INFORMATION

I/We acknowledge that by signing this form the information contained herein may be held, used and disclosed to:

- the Board of Trustees for the time being of the above named school,
- the Parish Priest of the above school
- the Parish Priest who signed this preference of enrolment certificate,
- any other person or organisation involved with the administration of Catholic schools,

for any lawful purpose arising out of the Private Schools Conditional Integration Act (1975).

Signed: ..... Date: .....
(*Parent/Caregiver*)

Signed: ..... Date: .....
(*Parent*/Caregiver)

This form must be provided to the Parent/s / Caregiver/s, by a Parish Priest, and signed by the Parent/s / Caregiver/s, *prior* to their application for enrolment of a student in a Catholic Integrated Primary School.

PRINCIPAL'S CONFIRMATION OF ENROLMENT WITH PREFERENCE

The above named student began attending school on: …… / …… / ……

Principal's Signature: ..... Date: .....

The official record of compliance with the legal obligations of enrolment, contained in the Private Schools Integration Act (1975) and the school's Integration Agreement, is the preference of enrolment certificates held by the school. **The Principal is required to ensure that a copy of this form is retained and attached to the student's enrolment record/form and is retained on the student's file until the student leaves the school**.

THE CHARACTER OF A CATHOLIC INTEGRATED *PRIMARY* SCHOOL

A BRIEF STATEMENT FOR THE INFORMATION OF PARENTS OF *PREFERENCE* STUDENTS

This statement is to be read prior to enrolment as a preference student in a Catholic Integrated School.

1. The Special Character of a Catholic Integrated School is defined in the school's Integration Agreement as follows:

"The school is a Roman Catholic school in which the whole school community, through the general school programme and in its religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic Church, as determined from time to time by the Roman Catholic Bishop of the Diocese."

2. As a Catholic Integrated school it focuses on Christ, and has the following goals for your child:

- To develop a knowledge and understanding of the holy scriptures and a sensitivity to them as the Word of God speaking in our lives.
- To develop a knowledge of Catholic doctrine understood in the light of its development and tradition under the teaching authority of the Catholic Church.
- To develop an ability to pray which can grow and deepen.
- To develop an ability to understand and to share actively and personally in the liturgy.
- To promote a sense of belonging to the Church which will lead to an active participation in its life.
- To promote a faith which gives unity and meaning to personal life, to responsibilities and events which occur.
- To promote the ability to relate to others in a way that reflects the evangelical commandment of love.
- To develop the ability to make moral judgements and decisions and to see them as a way of realising a relationship with Christ.
- To promote the ability to discern Christian values in life in this world and to act in accordance with them.

3. Educational Philosophy:

Striving for excellence in all its dimensions is at the heart of the Christian message and is the framework within which Catholic schools operate. Our philosophy of education focuses on establishing high standards and expectations of achievement for students and staff as this is the hallmark of authentic Catholic education. Providing opportunities for young people to genuinely work towards achieving their potential, whatever their talents happen to be, is fundamental to quality Catholic education.

4. The Uniqueness and Value of the Individual:

The education offered enables all students to develop their talents to the full, and to fulfil their unique role in creation. Respect and support for individuals reflect the belief in the uniqueness and dignity of the individual, made in God's image and loved by God.

5. The School Curriculum:

All aspects of the curriculum and its delivery reflect the fact that Christ is the foundation of the educational enterprise in a Catholic school. The overall purpose of the school is to prepare young people for their life as Christians in the community, and to enable them to serve as witnesses to moral and spiritual values in the wider world.

6. A Catholic Integrated School:

As an Integrated school, the school which you have chosen and requested enrolment for your child will conform to all the standards set by the State in matters such as buildings, maintenance and equipment, staffing, administration, curriculum and teaching standards