Attendance @ Riverton Primary School

Whanau Responsibilities

Tier 1

Parents and caregivers of RPS encourage good attendance habits and do their very best to ensure their child/ren attend school regularly during term time.

This will be achieved by:

- Positively reinforcing regular attendance with their children.
- Having open communication with the school
- Follow school attendance process

< 5 days absent a term
Nationally 53% of students

Tier 2

Parents will make an effort to return the child to regular attendance if they have had up to 10 days absence a term. After a formal notification has been made to the parent advising that the child has reached Tier 2 the parents will engage constructively with the school to enable their child to return more regularly to school.

This will be achieved by:

- Engage with RPS Senior Leadership Team.
- Engage positively in supports offered.
- Return the student to regular attendance

Up to 5-9 days absent a term
Nationally 26% of students

Tier 2

Parents will make every effort to ensure students can return to regular attendance if they have had up to 15 days off school in a term. Parents will engage constructively with the formal notification and attend a meeting with the school to develop an Attendance and Engagement Plan.

This will be achieved by:

- Constructively taking part in developing an Attendance and Engagement Plan.
- Return to regular attendance.

Up to 10-14 days absent a term Nationally 11% of students

Tier 3

Parents will engage constructively and positively in the Tier 3 support to help their child to return to regular attendance. Parents will engage constructively with the notice advising they have reached Tier 3. Parents will meet with the school and review the plan that is currently in place.

They will be achieved by:

- Supporting the Attendance and Engagement Plan in place.
- Attend regular meetings

> 14 days absent a term
Nationally 10% of students

Attendance @ Riverton Primary School

RPS Responsibilities - Attendance Management Plan

Tier 1

Lead: ADMIN

Riverton Primary encourages good attendance habits. RPS will follow our attendance management plan and policies.

This will be achieved by:
- encourage/supporting regular attendance at school
- Attendance awards at the end of each term
- Summary reported in Newsletter termly

< 5 days absent a term, Nationally 53% of students

Tier 2

Lead: CLASS TEACHER

Riverton Primary will make an effort to return the child to regular attendance
A formal notification will be made to the parent advising that the child has reached Tier 2.
Contact will be made with the parent to discuss the absences.

This will be achieved by:
- Engaging with the Senior Leadership Team
- 5 week monitoring period
- Check in and Check out's
- Attendance Cluster- monitor explained & unjustified reasons

Up to 5-9 days absent a term, Nationally 26% of students

Tier 2

Lead: LSC, SLT & PRINCIPAL

Riverton School will make every effort to ensure students can return to regular attendance. A formal notification will be sent to parents advising of the 15 days absence.
A meeting will be organised with the whanau to discuss reasons for absence. **This will be achieved by:**
- Developing an Attendance & Engagement Plan (may include multi agencies)
- Attendance Cluster- Monitor explained and unjustified reasons

Up to 10-14 days absent a term, Nationally 11% of students

Tier 3

Lead: LSC, PRINCIPAL, MOE/INTERAGENCY

Parents will engage constructively and positively in the Tier 3 support to help their child to return to regular attendance. Parents will engage constructively with the notice advising they have reached Tier 3. Parents will meet with the school and review the plan that is currently in place.

They will be achieved by:
- Attendance and Engagement Plan in place.
- Attendance Cluster
- Attend collaborative problem solving meetings

> 14 days absent a term Nationally 10% of students