

Ladbrooks School Board of Trustees Meeting

Monday 24th November 2025

6.00pm

Lincoln Events Centre



1. The meeting commenced at 6.00pm with a Karakia

- 1.1 **Present:** Bridie McKinnon, Meredith White, Sean Wansbrough, Deborah Curd, Beth Harrison, Tash Hantler, James Christie and Courtney Sheat (late).
- 1.2 **Declaration of Interest Register:** Nothing new to declare.

2. Meeting Administration

- 2.1 **Confirmation of Previous Minutes:** October 2025 Minutes circulated. Change wording on TLC Camp to “just BOT approved”. Moved Bridie McKinnon, seconded Beth Harrison that the minutes as updated be accepted. **CARRIED**
- 2.2 **Matters Arising:** Nil.
- 2.3 **Ratification of Motions In Between Meetings:** Motion to close the school for adverse weather event. Sean sent letter to MOE – no need to make up that day. Moved Bridie McKinnon, seconded James Christie. **CARRIED**
- 2.4 **Correspondence:**
Inwards:
 - Letter from teachersOutwards:
 - Nil

3. Regular Review/Monitoring and Reporting

3.1 Principal's Report

November 2025 Principal's Report taken as read.

- Cost of PAT tests are \$300 per year for sign on, \$1.50 per child. Query raised whether the school must choose between PAT or Smart Tool. No intention at present to use Smart Tool unless mandated.
- Roll numbers – Eight Year 8 leaving at end of year plus four known others bringing roll down to 127. Need to think about going forward as next years Year 6 group will lose 27 students in one hit. Will need to plan two years out from their leaving. Options could include increasing roll up to 140 in lead up to this, pay from other funds or lose a teacher. Numbers on June 1st determine staffing and budget for the following year.
- Sean continues to pursue a face-to-face meeting with SDC re water and establishing a relationship as a water provider. More testing boxes at source

and aerators have been added. Backflow line removed and separate line now runs directly to the Hall.

- BOT wish to thank PALS for last Friday's event for all our school volunteers.

3.2 Teacher Aides

Presented by Sean. Useful to understand what people feel about the level of teacher aide. How to get the best value from them and what format this takes. When Sean arrived here TA only did structured literacy. Now Mary Ann provides tier 3 support with others more supporting teaches as required. What is that teacher now free to do with support if TA. Agreed to keep current level of TA – five in total. Query if a teacher aid could run the stretch program. Sean's dream would be to employ a teacher to run the stretch program. A teacher is better suited to always keep ahead of the tamariki. 0.6FTE fixed term. Would be a financial decision. **ACTION:** Sean to provide an outline for Boards decision. Historically there is a problem with transitions from Years 6 to 7, with leaving for bigger Intermediate Schools. Invest in other opportunities e.g., sailing, snorkelling and water safety to increase their outcomes. Easy to fundraise for projects that have a visible presence such as the playground but more difficult for intangible items and to show the benefits of same.

3.3 Wellbeing Report

Similar results to previous years. Reduction in aggressive student culture across all year levels. An area for improvement is teachers interest in student's families and cultures. Noted comment about racism reflective of wider societal issues.

3.4 PAT Results

End of year results. Thirty percent of school sitting at stanine 7 or above remembering that this test was tested at the year above where they currently are. Sean is happy – will be compulsory from next year, teachers are more confident in using and the previous investment in iPad means it can be easily completed. Concerns – children not taking it seriously, not knowing the reasoning behind child's answers and with children at stanine 9 (who answer 100% correctly) not knowing what more they know.

3.5 NZ Curriculum Changes

Sean assured the Board that he has no worries about these. Currently good teaching at our school so do not have to change radically to meet curriculum. English and Maths changes compulsory from next year. Other areas of curriculum in draft for consultation (link in Principals report). What do we need to do to improve the programme. **ACTION:** Bridie will comment on this in her Board report.

Newsroom website has excellent articles on education.

3.6 Te Teriti Conversation

Changes to Education Act emailed out. Government has removed the requirement for BOTs to give effect to Te Teriti. Discussion followed, what does it mean for the school to uphold the values as we do currently, honouring the principles and what is going to change? What do the tamariki understand about Te Teriti? Agreement to avoid the political narrative at present while we understand what we do at the moment and how to move forward. **ACTION:** Sean to provide report on

what Te Teriti currently means in our school and the vision for where we would like it to be. **ACTION:** Bridie to write response. This item will remain on the agenda.

3.7 NZEI Pledge

Discussed. **ACTION:** Bridie to respond.

3.8 Property

- RLC reconfiguration – builder hoping to get in before Christmas to start some work and complete in the New Year.
- New Carpet for ancillary space approved including admin area and breakout spaces.
- MOE have funded new controller for sewage pumping system.
- Admin area looking a little unloved. Discussion around using excess funds in cyclical maintenance account to fund repainting of this. Permission given to start obtaining quotes for same.

3.9 Kahui Ako

Finishes 26th January 2026. Commitment to continue some kind of relationship i.e. kapa haka and choir festivals.

4. Policy Review

- Bulling and Harassment
- Behaviour Management
- Minimising Physical Restraint

Sean assured the Board that these policies are implemented. All current teachers have attended training. Policy states that teachers must attend training within ten weeks of starting employment.

5. In Committee

The BOT moved into committee to protect the privacy of individuals and the confidentiality of sensitive information.

6. Finance

- James questioned large balances near year-ed. Sean replied that new iPads and recent trips not transacted during this period. TA holiday pays still to be processed. Moved Bridie McKinnon, seconded Sean Wansbrough that the financial reports as circulated be accepted. **CARRIED.**
- Finance Sub Committee and Bridie to meet to review draft budgets.

7. Preparation for Next Meeting

7.1 Confirm date, time and location:

Meeting to be Mondays, commencing 6:00pm and usually occur in weeks 3 and 8 each term.

7.2 **Confirm and work required before next meeting.**

7.3 **Confirm any addition agenda items required for the next meeting.**

MEETING CLOSED AT 8:00PM