

LADBROOKS SCHOOL
BOT MEETING 26th March 2025
MEETING MINUTES

ATTENDEES:

Bridie McKinnon	Presiding Member
Sean Wansbrough	Principal
Gemma Stapleton	BoT
Nick Draper	BoT
Chris Genet	BoT
James Christie	BoT

1.0 APOLOGIES

Apologies received from Shaun Pont

2.0 MEETING ADMINISTRATION

2.1 CONFIRMATION OF PREVIOUS MINUTES

Meeting of 27th November 2024

- Moved by Bridie McKinnon that minutes be accepted as a true record of the meeting
- Seconded Nick Draper
- **Carried**

2.2 RATIFICATION OF MOTIONS – IN BETWEEN MEETINGS

No ratification of motions in between meetings

2.3 CORRESPONDENCE

Letter in regarding enrolment scheme amendments for Prebbleton School. Does not appear to affect the school.

3.0 REGULAR REVIEW / MONITORING AND REPORTING

3.1 MATTERS

1. PALS and Board will have a catch-up shortly – 9th/30th April suggested.
2. School donations letter will go out before end of term.
3. iPads – 12 replacement iPads will be ordered based on a 4 year replacement cycle – purchase price - \$5,065
Moved by Sean Wansbrough the 12 iPads be purchased
Seconded Chris Genet
Carried
4. The policy on technology will come back to the BoT later in the year
5. Everyday Matters about 90% attendance at school each day of the term and across the term we are about 90% attendance.
6. EOTC – RLC Camp was discussed and approved.
7. Draft Future Plans

3.2 PRINCIPALS REPORT

The principal's report was tabled and discussed.

1. The pool will have to close over the summer if we do not have additional parents to help look after the pool.
 2. ERO report will come out shortly after their recent visit.
 3. Several meetings have been held, and will be held with parents. regarding the new NZ Curriculum
- Moved by Sean Wansbrough the March Principal's Report
 - Seconded Nick Draper
 - **Carried**

3.3 FINANCE REPORT

January and February Financial Statements

The January and February financial statements were received and discussed. Expenditure is tracking where expected to be.

The Finance Sub-committee have drawn up a policy for reserves – across Ops, capital and cyclical maintenance – this will come to the Board shortly.

- Moved by Sean Wansbrough the January and February financial statements be accepted
- Seconded Chris Genet
- **Carried**

2025 Budget - Ratification of the 2025 budget

- Moved by Sean Wansbrough that the budget for 2025 be accepted
- Seconded Bridie McKinnon
- **Carried**

Enhanced Educational Funding – proposal presented by James Christie and discussed by the Board.

3.4 PROPERTY

Classroom reconfiguration – there was discussion around a possible reconfiguration of classroom spaces for 2026

Playground – This is getting tired and needs work in the near future. The BoT will look at plans for replacing units within the playground.

3.5 KAHUI AKO

Across school leader's presentation to Boards was made last week – Sean attended on behalf of the BoT.

4.0 POLICY REVIEW

BM noted that the following policies up for review:

- Health and safety
- Planning and preparing for emergencies

- Disasters and crises

5.0 IN COMMITTEE

The Board moved into in committee meeting at 7.55pm to discuss the following matters:

- Student update
- Principal appraisal
- Community survey results

6.0 2025 Meeting Calendar

The next meeting will be at 6pm on 7th May 2025 at Ladbrooks School. Further meeting dates will be circulated to the Board.

Meeting Close: 8.12pm