

LADBROOKS SCHOOL  
BOT MEETING 26 FEBRUARY 2025  
**MEETING MINUTES**

**ATTENDEES:**

Bridie McKinnon	Presiding Member)
Sean Wansbrough	Principal
Chris Genet	BoT
James Christie	BoT
Shaun Pont	BoT

In Attendance:  
- Deborah Curd                      Parent Observer

**1.0 APOLOGIES**

Apologies received from Nick Draper, Gemma Stapleton

**2.0 PREVIOUS MINUTES**

Meeting of 27 November 2024, minutes completed but not circulated. Meeting minutes to be ratified at next meeting.

**3.0 NOMINATIONS FOR BOARD CHAIR**

Nominations Received:

**Motion:** That Bridy McKinnon is nominated as the Presiding Member for 2025  
Nomination Accepted

**Moved:** James Christie

**Second:** Chris Gennet

**4.0 REGULAR REVIEW / MONITORING AND REPORTING**

**END YEAR MATHS AND LITERACY RESULTS**

SW discussed the 2024 Maths and Literacy Achievement results received for students during reporting term.

SW noted that the results achieved have been benchmarked against national achievements. In conclusion, Ladbroke's as a whole are doing really well, noting there are individuals that are below average or have not achieved the required level, this assisting in identifying support needs.

The results received in 2024 are consistent across the last three-year reporting cycles and this will be the last time that results will be presented in this format.

Noted that the results achieved are in line with expectations and norms across the sector and above average across our kahui ako.

Progressive Achievement Tests (PAT) are being introduced into our school as requested by recent government policy change

One of the benefits of these tests is that it will allow comparison against specific educational trends.

Noted that these tests will be used to assist and focus individual educational needs for the students.

Where required the Board is willing to investigate additional funding to assist if required. SW to consider and report back once a greater understanding of the new curriculum is realised.

**Key messages:**

1. There is more educational content to get through in the year with the student.
2. There maybe a requirement for increased homework and educational support from home.
3. More focussed learning objectives for families that take kids out of term for long holidays.
4. There needs to be discussion with parents to discuss how the new reporting structure will be presented so this is clearly understood.
5. SW is working on information to get details to whanau on what to expect and to understand what the new reporting regime looks like. If required he will facilitate open door discussions and facilitate meetings as required. .

**RLC (YEAR 7&8) CAMP PROPOSAL**

SW tabled the proposed RLC camp proposal.

Noted that there are no issues presented that the board opposes. Further task analysis and H&S details to be provided as the information comes to hand for review so we can manage these risks.

Documents will be presented and circulated before the next board meeting.

PALS noted that they will assist and contribute towards 50% of all student costs

**BOARD TRAINING**

BM noted that she is looking to integrate some specific training sessions throughout the year. BM to consider key areas and points of focus.

BM to report back for the next board meeting with some suggested options.

**5.0 PRINCIPALS REPORT**

Report taken as read. Key points of discussion and note:

- **Risk Register.** This was reviewed and noted this is all up to date. Very minimal additions since the start of Term 1

- **Ref Item 2.** SW identified the various sporting achievements of our children and the extent of sporting activities with encouraging participation from the majority of all students. Generally participation ranges between mid 80% to 90+%, which is considered successful.
- **Item 3.** SW does not believe there is a need for a further ballot this year as student numbers are at tracking towards peak levels. Noted that next year Ladbrook's will have high student numbers with only 10 leaving and potentially 20 new students coming in. This will likely put pressure on our desired upper limit for school roll. We will need to manage this.
- **Item 7.** SW is looking to purchase more ICT devices, are looking to refresh 30% of the devices. SW to include this item within the budget provision so this is accurately reported.
- **Asset Renewals.** SW will consider this as part of the budget going forward.

**Motion:** That the Board has received and accepted the Principals Report

**Moved:** Bridy McKinnon

**Second:** James Christie.

#### **4.0 FINANCE**

CG took the board through the Solutions & Services financial report as presented.

No key areas of discussion or concern.

Noted that we need to understand what the bequeath was to be allocated to. We must track down what this was to be expended on and get this funding spent. SW to discuss with hamish Rankin or Alison Lepper as they may be the individuals that know.

CG to prepare a brief report on the breakdown of cash reserves that we have available at the school

**Motion:** That the Bot has received and accepted the interim financial reports to 30 November 2024 and to 31 December 2024.

**Moved:** Bridy McKinnon

**Second:** Chris Gennet

#### **5.0 DRAFT BUDGET**

SW discussed the draft budgets.

1. Is a BAU budget which is typical to run the school as the MoE would expect.
2. An increased budget of circa \$38K that includes a focus on key curriculum areas and staff PD.

BoT discussed presentation of the budget and it would be good to get this aligned with last year budget, last year actual, this year baseline and this year enhanced budget. SW to investigate to see what is possible.

BoT discussed the need to establish the baseline budget and identify where the compromises have been made to achieve the available BAU funding. This will allow us to identify funding opportunities for PALS funding contribution to improve overall outcomes for the Ladbrooks whanau.

Budget to be updated for approval for next meeting.

## **6.0 PROPERTY**

Noted that the Xmas projects have been successfully completed and closing documentation is being prepared by the Project manager.

Future property capital projects:

- Classroom Retrofit.
- Playground
- Pool

CG noted that we need to look at all of life capital projects so we take into consideration the opex obligations.

NIK works are currently being implemented at the school, this will include new acoustic insulation electrical RCD protection, thermal insulation and acoustic insulation. Carpets will also be included to teaching spaces, however this is not likely to be completed until 2025.

SP to progress options for obtaining costs for subdividing the RLC into two teaching spaces and present back to the board at the next meeting.

Playground. SP to provide recent examples of project complete with budgets so we can get an understanding on what could be affordable.

## **10.0 KAHUI AKO**

Nothing to report .

## **11.0 POLICY REVIEW**

Nothing to report

**Meeting Close:** 8.45