



## **Minutes of Ladbrooks School Board of Trustees**

**Date:** Wednesday 14<sup>th</sup> September 2022 at 5.30pm

**Place:** Lincoln Events Centre

**Present:** Nick Draper, Bridie McKinnon, Shaun Pont, Mary Martin, Chris Gennet, Margaret Dodds (Acting Principal), Gemma Stapleton (Teacher Rep)

**In Attendance:** Nicola Hornsey (LSM), Donna Elliott (Secretary)

**Apologies:** Nil

Shaun Pont was provided speaking rights for the meeting.

**1.3** Declaration of Interests were updated to include.

Chris Genet -"Director, Audit New Zealand (business unit of the Office of the Auditor General)".

**3.1 Minutes of the previous meeting – Not available**

**Ratified Motions:** These were noted and carried.

**3.2 Matters Arising – Action List**

- Action list was reviewed and updated.

**3.3 Correspondence**

**Inwards:**

- Knights Stream School – MoE
- NZSTA Conference

**Outwards:**

- Nil

Correspondence was accepted and noted

Bridie recommended that some Board member attend the NZSTA conference, this is being held in Christchurch and is a good opportunity.

**4.0 LSM Board Report**

Nicola updated the Board. Nicola is currently working on assessing the outcomes report and where the school is currently positioned.

## 5.1 Principals Report

- Behaviour Management Policy – this has now been updated but some more work is required to implement it.
- ASB – Authorisation is required to be sent to the ASB bank to allow the new Principal access to the credit card.

**Motion:** The Ladbrooks school Board approved a credit card, with a limit of \$5,000 to be issued to Sean Wansbrough, Principal as of Monday 17th October

**Moved:** Nick Draper                      **Second:** Bridie McKinnon                      Carried

- Mihi Whakatau (new principal) – This will be held at 10am on Monday 17<sup>th</sup> October 2022. Sarah Ridway has organised this event and invited the whole school community.

## 5.2 Finance Report

The finance report was presented by Chris Genet.

- **Donations** – This was discussed by the Board and a decision made to place an update in the next school newsletter.
- **Overpayments** – The Board requested that Dot send emails to parents that have made overpayments and have left the school to see what they would like done with these amounts.

## 5.3 Strategic Plan

The Board discussed the options for 2023 and the new NELP direction. This is to be discussed in greater detail at the separate strategic plan meeting.

## 5.4 Property

- **Outdoor Learning Area** – Options were presented to the teachers and Gemma provided feedback on the teacher's point of view. Shaun will discuss options with the contractor and get an initial budget. Consultation with the students on which sports to be included on the surface will be held by Shaun.
- **10YPP** – The school needs to determine what funds are to be used for property and the projects to be completed. Gemma and Margaret will talk to the teachers to get feedback on what property updates are required.

## 5.5 Kahu Ako

- Mary will be attending the next meeting.

## 6.0 Policy Review

- Sun protection and Child protection – These look fit for purpose and just need implementation.

The Board approved the meeting moving out of Public Session and into the Public Excluded session and confirmed that the business discussed in the Public Excluded session remains confidential to the Board.

**Moved:** Nick Draper    **Second:** Mary Martin

The Board presented Margaret with a gift and a big thank you for all the hard work she has put in during her time at Ladbrooks School.

Open meeting finished 6.45pm

Next meeting – 2<sup>nd</sup> November 2022, Ladbrooks School

**Signature:** \_\_\_\_\_  
**Presiding Member – Ladbrooks School Board**

**Date:** \_\_\_\_\_