



Minutes of Ladbrooks School Board of Trustees

Date: Wednesday 10th August 2022 at 5.30pm

Place: Ladbrooks School

Present: Nick Draper, Bridie McKinnon, Shaun Pont, Mary Martin, Chris Gennet, Margaret Dodds (Acting Principal), Gemma Stapleton (Teacher Rep), Sarah Barnsley (Observer), Sandy Duncan (Presenter)

In Attendance: Nicola Hornsey (LSM), Donna Elliott (Secretary).

Apologies: Nil

Nick thanked Sarah for attending the Board meeting.

Nick Draper handed the meeting to Donna Elliott (Board Secretary)

Donna asked for nomination to the position of Chairperson.

Motion: That Nick Draper be elected Presiding Member as nominated by Bridie McKinnon.

Moved: Bridie McKinnon **Second:** Gemma Stapleton Carried

The meeting was handed back to Nick Draper.

Motion: That Mary Martin be allocated the Kahu Ako portfolio.

Moved: Nick Draper **Second:** Bridie McKinnon Carried

Motion: That Bridie McKinnon be elected to the Deputy Presiding Member.

Moved: Nick Draper **Second:** Mary Martin Carried

The Board would like to thank Alison Lepper and John Woodham for their service to the Board.

Speaking rights were allocated to Shaun Pont, Sarah Barnsley and Sandy Duncan.

5.2 Finance Report

The finance report was presented by Sandy Duncan notes include:

- Financial results are going better than expected.
- Incredible fundraising by PALS has helped with the budget.
- Sandy recommended that the school have a CAPEX budget going forward.

Motion: That Chris Genet be allocated the Finance Portfolio.

Moved: Nick Draper **Second:** Bridie McKinnon Carried

The Board would like to thank PALS for the great job they are doing with fundraising.

Motion: That the Ladbrooks School Board accept the 2022 Budget.

Moved: Nick Draper **Second:** Margaret Dodds Carried

Sandy would like to congratulate the Board for the great job in holding the accounts in a great state.

Sandy Duncan and Sarah Barnsley left the meeting at 6.10pm.

1.3 Declaration of Interests were noted.

3.1 Minutes of the previous meeting – 18th May 2022

The Board reviewed the minutes of the 18th of May 2022 meeting and approved these as a true and correct record of that meeting.

Moved: Bridie McKinnon **Second:** Mary Martin **Carried**

Minutes of the previous meeting – 22nd June 2022

The Board reviewed the minutes of the 22nd of June 2022 meeting and approved these as a true and correct record of that meeting.

Moved: Bridie McKinnon **Second:** Mary Martin **Carried**

Ratified Motions: These were noted and carried.

5.4 Property

- **Outdoor Learning Area** – The current contractor is not communicating with Shaun now and so alternative options will be looked at. Shaun will write to the contractor and terminate the contractor. Shaun provided the Board with an update on where the current project was positioned. Shaun will prepare a document to allow consultation with the school community and Teachers on options available. Shaun and Margaret will meet with the teachers to look at options going forward.
- **Playground** – Reports on the current state of the playgrounds was presented to the Board. Margaret will send the information to Simon at Logic group to work through the details.
- **Blinds** – Margaret will get some quotes for replacement of the Blinds and pass these to Shaun.
- **Shade Sail** – This requires replacement, Margaret will investigate and report back to the Board.

Shaun Pont left the meeting at 6.45pm

3.2 Matters Arising – Action List

- Action list was reviewed and updated.

3.3 Correspondence

Inwards:

- MOE - LSM Review

Outwards:

- Nil

Correspondence was accepted and noted

4.0 LSM Board Report

Nicola updated the Board. Nicola has provided the Ministry of Education with an update on the Board work.

5.1 Principals Report

- Structed Literacy – The Board would like to thank Keryn for the work and effort put in to date. The Board has requested an update on what the process is going forward.
- NELPS – These need to be woven into the Board Strategic Plan.
- Caretaker – has now resigned. Margaret has contacted the current cleaners and signed a short term contract until a plan going forward is established.
- School Pool – Margaret provided the Board with an update on pool maintenance. Resource will be required for water testing.
- Lamb Pen – a student has requested that they be allowed to pen a lamb on site to help it survive. The Board are supportive of this effort.

5.3 Strategic Plan

The Board needs to prepare for the Strategic Plan by reviewing the NELPS on NZSTA website.

5.5 Kahu Ako

- Nil

6.0 Policy Review

- Child Protection, Sun Protection, Harassment – These are now up for community consultation, Nick will put in the Board report to request feedback.

The Board approved the meeting moving out of Public Session and into the Public Excluded session and confirmed that the business discussed in the Public Excluded session remains confidential to the Board.

Moved: Nick Draper **Second:** Gemma Stapleton

Open meeting finished 7.35pm

Next meeting – 14th September 2022, Ladbrooks School

Signature: _____
Presiding Member – Ladbrooks School Board

Date: _____