

## Safety tips

### Getting on the bus:

- Wait in the designated place – well back from the road.
- Wait until the bus has stopped before getting on.
- Carry your bag in front of you so it does not get caught in the door.
- If seated, put your bag (and anything else you are carrying) on your lap or under the seat in front of you.
- If there are no empty seats, fill the bus from the back first. Put your bag on the floor and hold on to a seat-back or handrail.

### Getting off the bus

- Wait until the bus has stopped.
- Carry your bag in front of you so it does not get caught in the door.
- Get off the bus through the front door if possible.
- Get off the bus carefully without pushing.
- Wait well back from the road until the bus has moved away.
- If you need to cross, find a safe place, wait until the bus has moved away and you can see clearly up and down the road, and then cross.

### If this code of conduct is broken:

- The student will be spoken to about their behaviour at school
- If no improvement-reflection time at school-caregiver informed
- If continued non-compliance student will be placed on daily report for one week-caregiver informed
- If no improvement is evident after one week, an interview will be arranged between the student, caregivers and the school.
- If there is still no improvement, travel on a school bus will be withdrawn and the caregiver will be required to find alternative transport to ensure they are meeting their legal obligation to get their child to school.
- In extreme cases of misbehaviour, at the school's discretion, the privilege of travelling on a school bus could be withdrawn immediately,

## Kaimai School



### Behavioural expectations for Students using school buses

Students who travel on a bus may continue to do so while they behave in a reasonable and safe manner. The following behaviour is expected of students using buses to help make sure the bus is a safe place for everyone:

1. Seated passengers sit down straight away and remain in their seats for the whole journey.
2. Food is **not** to be consumed on the bus. Passengers keep their property in their school bags for the trip.
3. It is an expectation that nothing will be thrown either on the bus or from the bus.
4. Passengers use acceptable language when talking to the driver and/or other students, and speak quietly so they **do not** distract the driver.
5. Passengers respect the bus operator's property at all times (e.g. remain seated at all times, don't climb over the seats).
6. Passengers behave acceptably at all times to ensure everyone is and feels safe on the bus. Passengers do not harass, bully, or abuse other passengers or the driver in any way, whether verbal or physical.
7. Passengers respect others' property (including other passengers and the bus companies)
8. Passengers listen to and follow the requirements and instructions of the bus driver, bus monitors and the teacher/s on duty at all times.
10. Children behave in a sensible manner. Passengers do not engage in any behaviour that could put other passengers, the driver, or themselves at risk.
11. **Students who choose to behave in an unsafe and / or unacceptable manner risk losing their place on the school bus. (Please see opposite for procedure)**

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / 20