

# DARGAVILLE PRIMARY SCHOOL

## ANNUAL FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### School Directory

**Ministry Number:** 1009

**Principal:** Curtis Gaylor

**School Address:** Portland St

**School Postal Address:** P O Box 75, Dargaville, 0340

**School Phone:** 09 439 7255

**School Email:** office@dargavilleprimary.school.nz

**Accountant / Service Provider:**

**Education**  *Services.*  
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# DARGAVILLE PRIMARY SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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# Dargaville Primary School

## Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

The School's 2024 financial statements are authorised for issue by the Board.

Reuben Cohen

Full Name of Presiding Member

Signed by:  
  
63BFCA0BA2BE83C7

Signature of Presiding Member

3 June 2025

Date:

Curtis Gaylor

Full Name of Principal

Signed by:  
  
A0C1872D46F58316

Signature of Principal

3 June 2025

Date:

## Dargaville Primary School

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

		2024	2024	2023
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Revenue</b>				
Government Grants	2	4,939,868	4,087,608	4,578,216
Locally Raised Funds	3	159,464	73,960	90,755
Interest		34,457	3,000	26,277
<b>Total Revenue</b>		<b>5,133,789</b>	<b>4,164,568</b>	<b>4,695,248</b>
<b>Expense</b>				
Locally Raised Funds	3	52,195	40,160	56,005
Learning Resources	4	3,565,047	2,953,694	3,280,044
Administration	5	666,913	581,462	538,166
Interest		2,762	2,000	2,266
Property	6	777,778	572,978	586,537
Other Expenses	7	770	-	-
Loss on Disposal of Property, Plant and Equipment		6,859	-	1,209
<b>Total Expense</b>		<b>5,072,324</b>	<b>4,150,294</b>	<b>4,464,227</b>
<b>Net Surplus / (Deficit) for the year</b>		<b>61,465</b>	<b>14,274</b>	<b>231,021</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>61,465</b>	<b>14,274</b>	<b>231,021</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Dargaville Primary School**  
**Statement of Changes in Net Assets/Equity**  
 For the year ended 31 December 2024

	2024	2024	2023
Notes	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Equity at 1 January</b>	1,359,015	1,229,997	1,078,759
Total comprehensive revenue and expense for the year	61,465	14,274	231,021
Contributions from the Ministry of Education - Contribution from MoE - SNUP Te Mā	-	-	36,956
Contributions from the Ministry of Education - Furniture and Equipment Grant	-	-	12,279
<b>Equity at 31 December</b>	1,420,480	1,244,271	1,359,015
Accumulated comprehensive revenue and expense	1,420,480	1,244,271	1,359,015
<b>Equity at 31 December</b>	1,420,480	1,244,271	1,359,015

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Dargaville Primary School

## Statement of Financial Position

As at 31 December 2024

		2024	2024	2023
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	226,720	345,148	359,778
Accounts Receivable	9	247,072	228,145	231,045
GST Receivable		25,583	42,053	10,648
Prepayments		19,425	12,096	16,693
Inventories	10	30,773	43,922	34,235
Investments	11	368,114	340,888	352,051
Funds Receivable for Capital Works Projects	17	151,351	-	121,908
		<u>1,069,038</u>	<u>1,012,252</u>	<u>1,126,358</u>
<b>Current Liabilities</b>				
Accounts Payable	13	299,472	286,042	270,884
Revenue Received in Advance	14	621	70	11,147
Provision for Cyclical Maintenance	15	18,904	119,482	-
Finance Lease Liability	16	15,216	16,297	13,656
Funds held for Capital Works Projects	17	2,039	-	-
		<u>336,252</u>	<u>421,891</u>	<u>295,687</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>732,786</b>	<b>590,361</b>	<b>830,671</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	826,778	755,784	630,435
		<u>826,778</u>	<u>755,784</u>	<u>630,435</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	15	114,148	89,999	89,414
Finance Lease Liability	16	24,936	11,875	12,677
		<u>139,084</u>	<u>101,874</u>	<u>102,091</u>
<b>Net Assets</b>		<u><u>1,420,480</u></u>	<u><u>1,244,271</u></u>	<u><u>1,359,015</u></u>
<b>Equity</b>		<u><u>1,420,480</u></u>	<u><u>1,244,271</u></u>	<u><u>1,359,015</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Dargaville Primary School

## Statement of Cash Flows

For the year ended 31 December 2024

		2024	2024	2023
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		1,411,767	1,193,613	1,339,213
Locally Raised Funds		155,921	73,960	93,573
Goods and Services Tax (net)		(14,935)	-	31,405
Payments to Employees		(924,003)	(787,657)	(756,246)
Payments to Suppliers		(447,466)	(87,227)	(375,458)
Interest Paid		(2,762)	(2,000)	(2,266)
Interest Received		34,527	3,000	23,966
Net cash from/(to) Operating Activities		213,049	393,689	354,187
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(295,815)	(270,500)	(54,066)
Purchase of Investments		(16,063)	-	(11,163)
Net cash from/(to) Investing Activities		(311,878)	(270,500)	(65,229)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	12,279
Finance Lease Payments		(8,550)	(19,784)	(12,217)
Funds Administered on Behalf of Other Parties		(25,679)	-	(170,985)
Net cash from/(to) Financing Activities		(34,229)	(19,784)	(170,923)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(133,058)</b>	<b>103,405</b>	<b>118,035</b>
Cash and cash equivalents at the beginning of the year	8	359,778	241,743	241,743
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>226,720</b>	<b>345,148</b>	<b>359,778</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# Dargaville Primary School

## Notes to the Financial Statements

### For the year ended 31 December 2024

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Dargaville Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

The School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 22b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **h) Inventories**

Inventories are consumable items held for sale and comprised of Uniforms and Stationery and Lunches. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

### **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the Board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Board-owned Buildings	40 years
Building Improvements	5-40 years
Furniture and Equipment	3-10 years
Information and Communication Technology	3-10 years
Library Resources	12.5% Diminishing value
Leased Assets held under a Finance Lease	Term of Lease

### **k) Impairment of property, plant, and equipment**

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **m) Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

**n) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

**o) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**p) Funds held for Capital works**

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**q) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**r) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the school, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

**s) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**t) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

**u) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**v) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**w) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Government Grants - Ministry of Education	1,357,316	1,148,290	1,249,011
Teachers' Salaries Grants	2,564,090	2,123,658	2,472,225
Use of Land and Buildings Grants	531,338	385,635	465,641
Ka Ora, Ka Ako - Healthy School Lunches Programme	426,260	379,025	337,074
Other Government Grants	60,864	51,000	54,265
	<b>4,939,868</b>	<b>4,087,608</b>	<b>4,578,216</b>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
<b>Revenue</b>			
Donations and Bequests	42,627	25,000	26,407
Fees for Extra Curricular Activities	29,251	-	4,372
Trading	36,514	24,000	36,833
Fundraising and Community Grants	4,319	-	4,830
Other Revenue	46,753	24,960	18,313
	<b>159,464</b>	<b>73,960</b>	<b>90,755</b>
<b>Expense</b>			
Extra Curricular Activities Costs	4,508	-	2,096
Trading	38,872	24,000	44,484
Fundraising and Community Grant Costs	-	-	1,092
Other Locally Raised Funds Expenditure	8,815	16,160	8,333
	<b>52,195</b>	<b>40,160</b>	<b>56,005</b>
<i>Surplus for the year Locally Raised Funds</i>	<b>107,269</b>	<b>33,800</b>	<b>34,750</b>

## 4. Learning Resources

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Curricular	112,494	82,632	92,092
Information and Communication Technology	10,157	8,000	5,719
Employee Benefits - Salaries	3,290,126	2,735,442	3,047,938
Staff Development	25,350	23,920	29,140
Depreciation	120,852	100,000	101,508
Other Learning Resources	6,068	3,700	3,647
	<b>3,565,047</b>	<b>2,953,694</b>	<b>3,280,044</b>

## 5. Administration

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Audit Fees	9,120	5,680	5,358
Board Fees and Expenses	28,846	13,100	8,223
Other Administration Expenses	58,052	51,310	52,938
Employee Benefits - Salaries	122,609	110,607	114,457
Insurance	6,906	7,400	5,776
Service Providers, Contractors and Consultancy	15,120	14,340	14,340
Ka Ora, Ka Ako - Healthy School Lunch Programme	426,260	379,025	337,074
	<u>666,913</u>	<u>581,462</u>	<u>538,166</u>

## 6. Property

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Consultancy and Contract Services	37,512	29,870	25,974
Cyclical Maintenance	43,638	34,607	(43,120)
Heat, Light and Water	33,401	25,000	27,620
Rates	13,807	8,000	12,257
Repairs and Maintenance	28,774	13,000	15,744
Use of Land and Buildings	531,338	385,635	465,641
Employee Benefits - Salaries	73,945	65,266	69,566
Other Property Expenses	15,363	11,600	12,855
	<u>777,778</u>	<u>572,978</u>	<u>586,537</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Other Expenses

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Loss on Uncollectable Accounts Receivable	770	-	-
	<u>770</u>	<u>-</u>	<u>-</u>

## 8. Cash and Cash Equivalents

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Bank Accounts	226,720	345,148	359,778
Cash and cash equivalents for Statement of Cash Flows	226,720	345,148	359,778

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$226,720 Cash and Cash Equivalents, \$6,309 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and include retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

Of the \$226,720 Cash and Cash Equivalents, \$621 of Revenue Received in Advance is held by the school, as disclosed in note 14.

## 9. Accounts Receivable

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Receivables	1,832	21,805	2,995
Receivables from the Ministry of Education	4,089	-	2,970
Interest Receivable	3,485	1,244	3,555
Banking Staffing Underuse	-	27,367	8,338
Teacher Salaries Grant Receivable	237,666	177,729	213,187
	247,072	228,145	231,045
Receivables from Exchange Transactions	5,317	23,049	6,550
Receivables from Non-Exchange Transactions	241,755	205,096	224,495
	247,072	228,145	231,045

## 10. Inventories

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Uniforms	28,481	41,142	31,625
Stationery	2,172	2,780	2,610
Lunches	120	-	-
	30,773	43,922	34,235

## 11. Investments

The School's investment activities are classified as follows:

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
Current Asset			
Short-term Bank Deposits	368,114	340,888	352,051
Total Investments	368,114	340,888	352,051

## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2024	\$	\$	\$	\$	\$	\$
Land	75,600	-	-	-	-	<b>75,600</b>
Board-owned Buildings	193,004	-	-	-	(7,509)	<b>185,495</b>
Building Improvements	99,706	-	-	-	(3,931)	<b>95,775</b>
Furniture and Equipment	102,840	268,548	-	-	(41,176)	<b>330,212</b>
Information and Communication Technology	117,616	22,494	(6,859)	-	(47,487)	<b>85,764</b>
Leased Assets	24,138	29,774	-	-	(15,950)	<b>37,962</b>
Library Resources	17,531	3,238	-	-	(4,799)	<b>15,970</b>
	<b>630,435</b>	<b>324,054</b>	<b>(6,859)</b>	<b>-</b>	<b>(120,852)</b>	<b>826,778</b>

The net carrying value of equipment held under a finance lease is \$37,962 (2023: \$24,138)

### Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2024	2024	2024	2023	2023	2023
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Land	75,600	-	<b>75,600</b>	75,600	-	<b>75,600</b>
Board-owned Buildings	330,219	(144,724)	<b>185,495</b>	330,219	(137,215)	<b>193,004</b>
Building Improvements	171,230	(75,455)	<b>95,775</b>	171,230	(71,524)	<b>99,706</b>
Furniture and Equipment	765,146	(434,934)	<b>330,212</b>	510,583	(407,743)	<b>102,840</b>
Information and Communication Technology	406,517	(320,753)	<b>85,764</b>	475,979	(358,363)	<b>117,616</b>
Leased Assets	57,288	(19,326)	<b>37,962</b>	60,636	(36,498)	<b>24,138</b>
Library Resources	180,736	(164,766)	<b>15,970</b>	177,498	(159,967)	<b>17,531</b>
	<b>1,986,736</b>	<b>(1,159,958)</b>	<b>826,778</b>	<b>1,801,745</b>	<b>(1,171,310)</b>	<b>630,435</b>

## 13. Accounts Payable

	2024	2024	2023
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	36,445	88,647	34,217
Accruals	9,120	5,202	5,358
Employee Entitlements - Salaries	237,666	177,729	213,187
Employee Entitlements - Leave Accrual	16,241	14,464	18,122
	<b>299,472</b>	<b>286,042</b>	<b>270,884</b>
Payables for Exchange Transactions	299,472	286,042	270,884
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<b>299,472</b>	<b>286,042</b>	<b>270,884</b>

The carrying value of payables approximates their fair value.

#### 14. Revenue Received in Advance

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
Grants in Advance - Ministry of Education	-	-	8,397
Other Revenue In Advance	621	70	2,750
	<u>621</u>	<u>70</u>	<u>11,147</u>

#### 15. Provision for Cyclical Maintenance

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
Provision at the Start of the Year	89,414	174,874	161,561
Increase to the Provision During the Year	39,169	34,607	33,888
Use of the Provision During the Year	-	-	(29,027)
Other Adjustments	4,469	-	(77,008)
Provision at the End of the Year	<u>133,052</u>	<u>209,481</u>	<u>89,414</u>
Cyclical Maintenance - Current	18,904	119,482	-
Cyclical Maintenance - Non current	114,148	89,999	89,414
	<u>133,052</u>	<u>209,481</u>	<u>89,414</u>

Per the cyclical maintenance schedule, the School is next expected to undertake painting works during 2025. This plan is based on the schools 10 Year Property plan / painting quotes.

#### 16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
		<b>\$</b>	
No Later than One Year	18,897	16,297	15,345
Later than One Year and no Later than Five Years	28,371	11,875	13,640
Future Finance Charges	(7,116)	-	(2,652)
	<u>40,152</u>	<u>28,172</u>	<u>26,333</u>
<b>Represented by</b>			
Finance lease liability - Current	15,216	16,297	13,656
Finance lease liability - Non current	24,936	11,875	12,677
	<u>40,152</u>	<u>28,172</u>	<u>26,333</u>

## 17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 8, and includes retentions on the projects, if applicable.

	2024	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
SIP Turf		225377	(5,726)	-	(1)	-	(5,727)
Hall Refurbishment		228273	(15,014)	26,625	(11,611)	-	-
Block 7 & Rm 12		228277	(71,727)	-	5,000	-	(66,727)
AMS Rollout		228276	(27,242)	25,179	-	-	(2,063)
Drainage		239839	(2,199)	-	-	-	(2,199)
STRG New Relocatable Classroom		245426	-	665,708	(740,343)	-	(74,635)
Site: Playcentre Drainage Works		245066	-	52,678	(50,639)	-	2,039
Totals			(121,908)	770,190	(797,594)	-	(149,312)

### Represented by:

Funds Held on Behalf of the Ministry of Education	2,039
Funds Receivable from the Ministry of Education	(151,351)

	2023	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
SIP Turf		225377	(5,726)	-	-	-	(5,726)
Hall Refurbishment		228273	61,394	-	(76,408)	-	(15,014)
Block 7 & Rm 12		228277	(86,219)	11,442	3,050	-	(71,727)
AMS Rollout		228276	8,531	(19,434)	(16,339)	-	(27,242)
Drainage		239839	(1,870)	118,431	(118,760)	-	(2,199)
Ministry Led LSPM Projects		216451	-	7,992	(7,992)	-	-
Totals			(23,890)	118,431	(216,449)	-	(121,908)

### Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(121,908)

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**19. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	<b>2024 Actual \$</b>	<b>2023 Actual \$</b>
<i>Board Members</i> Remuneration	3,110	3,625
<i>Leadership Team</i> Remuneration	353,287	349,479
Full-time equivalent members	2.50	3.00
 Total key management personnel remuneration	356,397	353,104

There are 6 members of the Board excluding the Principal. The Board has held 7 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

*Principal 1*

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2024 Actual \$000</b>	<b>2023 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	170 - 180
Benefits and Other Emoluments	5 - 6	5 - 6
Termination Benefits	-	-

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

	<b>2024</b>	<b>2023</b>
<b>Remuneration \$000</b>	<b>FTE Number</b>	<b>FTE Number</b>
100 - 110	5.00	3.00
110 - 120	0.00	2.00
120 - 130	2.00	1.00
130 - 140	1.00	0.00
	8.00	6.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

**20. Compensation and Other Benefits Upon Leaving**

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2024 Actual</b>	<b>2023 Actual</b>
Total	16000	\$0
Number of People	1	0

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

### Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

### Pay Equity and Collective Agreement Funding Wash-up

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or liability regarding this funding wash-up, which is expected to be settled in July 2025.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2024, the Board had capital commitments of \$49,761 (2023: \$0) as a result of entering the following contracts:

<b>Contract Name</b>	<b>Remaining Capital Commitment</b>
STRG New Relocatable Classroom	\$ 49,761
<b>Total</b>	<b>49,761</b>

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 17

### (b) Operating Commitments

As at 31 December 2024, the Board has entered into the following contracts:

(a) operating lease of cleaning services;

	<b>2024 Actual \$</b>	<b>2023 Actual \$</b>
No later than One Year	42,043	-
Later than One Year and No Later than Five Years	52,099	-
Later than Five Years	-	-
	94,142	-

The total lease payments incurred during the period were \$37,512 (2023: \$0).

### 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

#### Financial assets measured at amortised cost

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash and Cash Equivalents	226,720	345,148	359,778
Receivables	247,072	228,145	231,045
Investments - Term Deposits	368,114	340,888	352,051
Total financial assets measured at amortised cost	841,906	914,181	942,874

#### Financial liabilities measured at amortised cost

Payables	299,472	286,042	270,884
Finance Leases	40,152	28,172	26,333
Total financial liabilities measured at amortised cost	339,624	314,214	297,217

### 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

### 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

# Dargaville Primary School

## Members of the Board

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Reuben Cohen	Presiding Member	Elected	Sep 2025
Curtis Gaylor	Principal	ex Officio	
Stephanie Browning	Parent Representative	Elected	Sep 2025
Andrew Miller	Parent Representative	Elected	Sep 2025
Dania Woods	Parent Representative	Co-opted	Sep 2025
Andrew Mardon	Parent Representative	Elected	Sep 2025
Karah Pickering	Staff Representative	Elected	Sep 2025

## **Dargaville Primary School**

### **Kiwisport**

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2024, the school received total Kiwisport funding of \$6,629 (excluding GST). The funding was spent on sporting endeavours.

## **Statement of Compliance with Employment Policy**

For the year ended 31st December 2024 the Dargaville Primary School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

Dargaville Primary School  
Portland Street  
DARGAVILLE

Adelle Wilson  
BDO Northland  
15 Porowini Avenue  
WHANGAREI

**REPRESENTATION LETTER FOR THE YEAR ENDED 31 DECEMBER 2024**

This representation letter is provided in connection with your audit, carried out on behalf of the Auditor-General, of the financial statements of Dargaville Primary School (the School) for the year ended 31 December 2024 for the purpose of expressing an independent opinion about whether the financial statements:

- present fairly, in all material respects:
  - the financial position as at 31 December 2024; and
  - the financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards Reduced Disclosure Regime.

We understand that your audit was carried out in accordance with the Auditing Standards issued by the Auditor-General, which incorporate the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

**General representations**

To the best of our knowledge and belief:

- the resources, activities, under our control have been operating effectively and efficiently;
- we have complied with our statutory obligations including laws, regulations and contractual requirements;
- we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and
- any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the School) to prevent and detect fraud or error, and which enables the preparation of the financial statements that are free from material misstatement whether due to fraud or error (*a requirement of paragraph NZ40.1(a) in ISA (NZ) 240*).

**Representations for the financial statements**

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements as required by section 134 of the Education and Training Act 2020 and, in particular, that the financial statements:
  - present fairly, in all material respects:
    - the financial position as at 31 December 2024; and
    - the financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards Reduced Disclosure Regime.
- we believe the methods, significant assumptions, and data used in making and supporting the accounting estimates and the related disclosures in the financial statements are appropriate to achieve recognition, measurement or disclosure that is in accordance with the applicable financial reporting framework;
- we have appropriately accounted for and disclosed the related party relationships and transactions in the financial statements;
- we have adjusted or disclosed all events subsequent to the date of the financial statements that require adjustment or disclosure; and
- we have not identified any uncorrected misstatements during the course of the audit.

- we have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. Where applicable, such litigation and claims have been accounted for and disclosed in accordance with Public Sector - Public Benefit Entity Standards Reduced Disclosure Regime;

#### **Representations about the provision of information**

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have provided you with:
  - all information, such as records and documentation, and other matters that are relevant to preparing and presenting the financial and
  - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence;
- we have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud;
- we have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - management;
  - employees who have significant roles in internal control; or
  - others where the fraud could have a material effect on the financial statements;
- we have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others;
- we have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements;
- we have disclosed the identity of the related parties, all of their relationships, and all of their transactions of which we are aware; and
- we have provided you with all the other documents ("other information") which will accompany the financial statements which are consistent with the financial statements, and the other information does not contain any material misstatements.

#### **Going concern basis of accounting**

We confirm that, to the best of our knowledge and belief, the School has adequate resources to continue operations at its current level for the foreseeable future. For this reason, the Board continues to adopt the going concern basis of accounting in preparing the financial statements for the year ended 31 December 2024. We have reached this conclusion after making enquiries and having regard to circumstances that we consider likely to affect the School during the period of one year from the date of authorising the financial statements, and to circumstances that we know will occur after that date which could affect the validity of the going concern basis of accounting.

We consider that the financial statements adequately disclose the circumstances, and any uncertainties, that we can reasonably be expected to be aware of concerning the adoption of the going concern basis of accounting by the School.

#### **Publication of the financial statements and related audit report on a website**

We confirm that we are responsible for the electronic presentation of the audited financial statements, and:

- that the electronic version of the audited financial statements and the related audit report presented on the website are the same as the final signed version of the audited financial statements and audit report.
- that the audited and unaudited information on the website has been clearly differentiated and we understand the risk of potential misrepresentation without appropriate controls.
- that we have assessed the security controls over audited financial information and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.
- that the full financial statements have been provided on the website.

The representations in this letter are made at your request, and to supplement information obtained by you from the records of the School and to confirm information given to you orally.

Yours faithfully

Signed by:  
  
63BFCA0BA2BE83C7

Presiding Member

Signed by:  
  
A0C1872D46F58316

Principal

3 June 2025

Date