



Waitakere Seventh-day
Adventist School

Educating for Eternity

SAFETY AND FIRST AID POLICY

OUTCOME STATEMENT

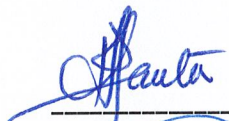
The Board of Trustees recognises the need to ensure that all hazards on the site and in the school are identified and rectified in order to make the school a safe place for students, staff and visitors.

SCOPING

- To establish a safe work environment and implement procedures to ensure that this is maintained.
- To inform the school management that an accident has occurred at the workplace.
- To complete the Injury Registrar form for all injuries requiring medical attention.
- To ensure the necessary steps are taken with the ACC office.

EXPECTATION AND LIMITATION

- All accidents are to be reported.
- Staff and students will be encouraged to identify hazards to the Board.
- Staff and students will be made aware of emergency procedures
- On a continual basis, hazards will be identified and noted to enable action to be taken.



PRINCIPAL

29/11/2023

DATE



CHAIRPERSON

29/11/23

DATE

RATIFIED BY BOARD: 29/11/2023

NEXT REVIEW DATE: Nov 2026