



CLASSROOM RELEASE TIME POLICY

INTENT AND PURPOSE

God expects us to use our time in meaningful ways. Our Classroom Release Policy will try to reflect this. The intent of classroom release time is to address teacher workload while maximizing benefits for student learning. The use of classroom release time will be professionally useful for the school's teaching and learning programmes, the teacher's professional growth and the learning needs of the students.

USE OF CLASSROOM RELEASE TIME

This policy contains a list of the most common uses for classroom release time in our school. The list may be amended from time to time through consultation with teachers, Principal and individual teachers may also agree to other uses on occasion.

In our school classroom release time will be used for:

- Evaluation
- Assessment/Testing of individual students
- Personal professional development
- Observing other teachers
- Reading/Research
- Any other use agreed to from time to time between teacher and principal

ALLOCATION OF CLASSROOM RELEASE TIME

Every full-time teacher is able to access CRT. Each teacher will be allocated 2 days per term. The roster will be generated by the Principal, considering where possible the requests of individual teachers.

WHEN CRT CANNOT BE PROVIDED FOR GENUINE REASONS:

Where genuine reasons, during term planning or at short notice, it is not possible to provide CRT to an individual or a group of teachers the school will:

- Record the reason for non-delivery
- Endeavour to reallocate the CRT later in that school year
- Review the CRT policy if required
- Use the record of non-delivery when reviewing the policy

REVIEW OF THIS POLICY

This policy will be reviewed annually or as required in the following instances:



- Staff turnover
- Recruitment/retention issues
- New education initiative (e.g. introduction of specialization)
- Concerns about benefits to student learning
- Any other genuine issues or concern

PRINCIPAL

22/2/2023

DATE

PRESIDING MEMBER

22/2/2023

DATE

RATIFIED BY BOARD: 22-02-2023

NEXT REVIEW DATE: FEBRUARY 2026