

2025

International Prospectus

KingsView
school



Welcome from our Principal



At KingsView Primary School we cater for Year 1-8 students from Queenstown and surrounding communities. We are a state integrated Christian school which means we teach the New Zealand curriculum from a Christian point of view. We are committed to small class sizes and have a dedicated team, made up of teachers, learning assistants and support staff, who support and care for our students, encouraging them to fulfil our school

values and reach their potential in all areas of their lives.

Our school's vision is to enR.I.C.H each child's gifts and talents. We go about achieving this through 4 main elements:

- Special character – encouraging students and staff to uphold our school values of resilience, integrity, compassion and honour.
- Small class sizes - which allows for more individualised attention for each child.
- Community spirit – which cares for each student and their families.
- Academic excellence – teaching the New Zealand Curriculum with a Christian worldview.

If you are interested in our school for your children, please ring the school for an interview, +643 451 1444 or email us – office@kingsview.school.nz

Amos Pilgrim
Principal



Application Process

1. Contact the school regarding placement at KingsView School, by emailing: office@kingsview.school.nz or principal@kingsview.school.nz
2. Complete an enrolment form on our website or use this link: [Enrolment Form](#)
3. Email a copy of student's passport and parent/caregiver's passport who will be accompanying the student.
Please note children must be 5 years of age to enrol at KingsView School.
4. On receiving these documents KingsView School will issue you with an Offer of Placement and invoice for fees. Once the fees have been paid, a receipt will be issued. You will then be able to apply for a student visa.
5. Enrolment will be confirmed by email.
6. An introductory appointment will be made for you to meet with school personnel on your arrival in Queenstown for a full induction into our school.
7. Both the student visa and the medical insurance documentation will be required on arrival at KingsView School before your enrolment is complete. The medical insurance documentation must be from a New Zealand registered company.



Conditions of Acceptance

For the duration of their enrolment, all international students must have proof of valid student visa and have proof of travel and medical insurance.

Students must observe the conditions of their visa. If a student breaks the terms of the visa, KingsView School has an obligation to report this to New Zealand Immigration Service.

The parents/caregivers will provide academic, medical and other information that is relevant to the wellbeing and placement of the student. Because class placements are decided on evidence of assessment after arrival in New Zealand, all information given before enrolment about placement in classes is provisional. The school reserves the right to adjust placements and individual programmes at any time if it is in the student's best interest to do so.

The student will attend the school on all occasions when it is open unless prevented by illness or other urgent cause.

Students and parents must accept and abide by the school guidelines regarding behaviours and conduct that apply to all students.

Students must observe the laws of New Zealand.

Parents must inform the school of their address, telephone number and email address whilst studying at KingsView and will advise the school of any changes with these throughout the duration of the study period.

Students and parents must accept and respect the special character of the school. Failure to do so may result in termination of enrolment.

Student Withdrawal - Student Termination

If a student chooses to withdraw, KingsView School must be notified in writing by the parents prior to the student's last day, giving the date of the final day of attendance and the reason for leaving.

KingsView School may terminate the agreement in the following circumstances:

- The student ceases to live with his/her parent/caregiver
- Evidence of false documentation is discovered
- Fees are not paid in advance
- Expiry of required immigration status
- Breach of school guidelines for behaviour, conduct or attendance. Where misconduct occurs the school will follow the provisions outline from the Ministry of Education's guidance for schools' on stand-downs, suspensions and termination of enrolment.

<https://www.education.govt.nz/school/managing-and-supporting-students/student-behaviour-help-and-guidance/stand-downs-suspensions-exclusions-and-expulsions-guidelines/>

- For any student withdrawal or termination, KingsView School will notify Immigration Service. The Refund Procedure for International Students will apply.

KingsView School Code of Practice

Code of Practice for the Pastoral Care of International Students KingsView School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at:

<https://www2.nzqa.govt.nz/international/student-nz-quals/code-international-students>

Immigration

Full details of visa and permit requirements, advice on rights to employment while studying, and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at:

<http://www.immigration.govt.nz>

Eligibility for Health Services

International Students are not entitled to publicly funded health services while in New Zealand unless they are:

- A resident or citizen of Australia or
- A national of the United Kingdom in New Zealand or
- The holder of a temporary permit that is valid for two years or more. If you do not belong to any of these categories and you need to receive medical treatment during your visit, you will be liable for the full costs of that treatment.

Full details on entitlements to public-funded health services are available through the Ministry of Health and can be viewed on their website at www.health.govt.nz

Accident Insurance

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs.

Further information can be viewed on the ACC website www.acc.co.nz

Medical and Travel Insurance

International Students must have appropriate and current medical and travel insurance while in New Zealand.

This policy must cover the student for the entire duration of the planned period of study. We will only accept a policy from a New Zealand Insurance Agency and recommend Southern Cross Travel Insurance.

www.scti.co.nz/international-student



Accommodation

Queenstown is one of New Zealand's premier visitor destinations.

KingsView School strongly recommends that students families research and book their accommodation as far in advance as possible.

KingsView School is unable to offer boarding options and we are not responsible for sourcing accommodation for International Students.



Quality Assurance Evaluations and NZ Education Information

- Education Review Office (Reviewed 23 July 2018)
- Ministry of Education
www.education.govt.nz
- Education in New Zealand www.enz.govt.nz



Fees and Associated Costs

All fees are required to be paid in full 1 month prior to enrolment. The following table is per student.

School Fees This covers tuition and any language or learning support required	\$770 per week (2 week minimum)
Admin Fee This covers admin processing, uniform, stationery and fees to our proprietor	\$285 (non-refundable)

Other potential costs

- Teacher Aide support (if required)
- School Camps (variable)
- Class trips - All additional costs need to be paid prior to commencement of the school activity.

Refund Conditions and Procedures

If a student withdraws from his/her course of study, he/she may be eligible for a refund of tuition fees. The following procedures and guidelines would apply:

- Parents must apply in writing to the Principal setting out special circumstances of the claim within one month of the last day of attendance
- Additional compulsory costs that have been paid in advance will be refunded in full for activities the student has not participated in.
- If an international fee paying family gains residency or a work permit during the course of study, you will be eligible for free education in New Zealand, (apart from the KingsView School Special Character Fees payable to the New Zealand Christian Proprietor Trust) and will be eligible for a refund of the unused portion of the prepaid fee. Residency or work visa documentation must be provided within 14 days of it being granted.
- A refund will be granted if KingsView School ceases to be a signatory to the Code of Practice or is no longer a provider.

KingsView School will make no refund:

- When a student has been terminated for disciplinary or behavioural reasons.
- Where a student returns home for any reason other than serious illness or death of a close family member.
- When a family decides to take a holiday during term time.

In any dispute regarding the above the decision of KingsView School is final

Our classes have Maori names to reflect the environment around us and the journey we are on as learners:

Wai (water) – New entrants & year 1

Rakau (trees)– Years 2 & 3

Manu (bird) – Years 4 & 5

Maunga (mountain) – Years 6 to 8

School Day

Arrival at school from 8:30am

Class begins 8:50am

Morning Play 11:10 – 11:40am

Afternoon Play 12:40 – 1:20pm

School ends 2:50pm

We use the **Skool Loop** app for parents to communicate absences and also for the school to communicate school events and reminders. We strongly encourage parents to download the app to stay in contact.

School assembly is weekly on Friday afternoons at 2pm. Parents are welcome to attend.

We have after school care available on Tuesdays, Wednesdays and Thursday for up to 2 hours after school (3pm to 5pm). The cost per student is \$10 per hour. Please contact our after school club team – asc@kingsview.school.nz to make a booking.

Term Dates for 2025

Term 1- Monday 3rd February – Friday 11th April

Term 2 - Monday 28th April – Friday 27th June

Term 3 - Monday 14th July – Friday 19th September

Term 4 – Monday 6th October – Wednesday 17th December

NZ Public Holidays (school is closed)

Waitangi Day - Thursday 6th February

Otago Anniversary - Monday 24th March

Good Friday - Friday 18th April

Easter Monday – Monday 21st April

Easter Tuesday - Tuesday 22nd April

Anzac Day – Friday 25th April

King’s Birthday - Monday 2nd June

Matariki - Friday 20th June

Labour Day - Monday 27th October



We look forward to welcoming you to KingsView School

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e:office@kingsview.school.nz **w:** www.kingsview.school.nz