

PIRINOA SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 2958

Principal: Eugene Moore

School Address: 2782 Lake Ferry Road, Pirinoa

School Postal Address: Lake Ferry Road RD 2, Featherston,
5772

School Phone: 06 307 7829

School Email: office@pirinoa.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expires/ Expired
Tania Macdonald	Chairperson	Appointed	Jun 2022
Eugene Moore	Principal	ex Officio	
Susan Fleming	Principal	ex Officio	Jul 2020
Matt Jackett	Principal	ex Officio	Jan 2020
Aaron Donges	Parent Rep	Elected	Jun 2022
Andrea Didsbury	Parent Rep	Elected	Jun 2022
Sara Sutherland	Parent Rep	Elected	Jun 2022
Irlene Stevens-Love	Parent Rep	Elected	Jun 2022
Natalie Lagah	Staff Rep	Appointed	Jun 2022
Accountant I Service Provider:	Education Services Ltd		

PIRINOA SCHOOL

Annual Report - For the year ended 31 December 2020

Index

Page Statement

Financial Statements

- | | |
|---|--|
| 1 | Statement of Responsibility |
| 2 | Statement of Comprehensive Revenue and Expense 3 |
| | Statement of Changes in Net Assets/Equity |
| 4 | Statement of Financial Position |
| 5 | Statement of Cash Flows |
| 6 | - 20 Notes to the Financial Statements |

Other Information

Analysis of Variance

Kiwisport

School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Tania Macdonald

Full Name of Board Chairperson

Tania Macdonald

Signature of Board Chairperson

26.5.2021

Date:

Pirinoa School

Statements

Eugene Philip Moore

Full Name of Principal

[Signature]

Signature of Principal

26-5-2021

Date:

Pirinoa School
Statement of
Comprehensive Revenue and Expense
For the year ended 31 December 2020

		2020	2020	2019
Budget				
	Notes	Actual	(Unaudited)	Actual
Revenue				
Government Grants	2	546,934	481,105	549,829
Locally Raised Funds	3	29,934	15,890	37,283
Interest income		578,267	498,195	589,576
		10,198	12,550	28,377
		354,017	314,591	369,553
		51,956	48,405	51,120
		382	69	229
		125,346	99,670	101,400
		22,997	24,909	25,091
		564,896	500,194	575,770
		13,371	(1,999)	13,806
		13,371	(1,999)	13,806
		1,399	1,200	2,464
Expenses				
Locally Raised Funds	3	Learning Resources	4	Administration
Finance				5
Property				6
Depreciation				7

Pirinoa School

Statement of

Net Surplus I (Deficit) for the year
Other Comprehensive Revenue and Expenses

Total Comprehensive Revenue and Expense for the Year

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020	Budget (Unaudited) 2020	Actual 2019
Balance at 1 January		284,612	256,504	266,308
Total comprehensive revenue and expense for the year		13,371	(1,999)	13,806
Capital Contributions from the Ministry of Education		3,523		1
Contribution - Furniture and Equipment Grant Funds From Closure Of Schools		17,982		,337
School Network Upgrade Project (SNUP)				3,161
Equity at 31 December	21	319,488	254,505	284,612
Retained Earnings				
Equity at 31 December		319,488	254,505	284,612
		319,488	254,505	284,612

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Pirinoa School
Statement of

Financial Position

As at 31 December 2020

		2020	2020	2019
Budget				
	Notes	Actual	(Unaudited)	Actual
Current Assets				
Cash and Cash Equivalents	8	136,009	77,560	91,370
Accounts Receivable	9	25,790	22,063	24,917
GST Receivable		4,753	1,126	1,508
Prepayments		2,660	1,480	2,613
Investments	10	49,741	46,752	48,321

Pirinoa School Statement of

		218,953	148,981	168, 729
Current Liabilities				
Accounts Payable	12	38,791	28,150	
Revenue Received in Advance	13		290	35,034
Provision for Cyclical Maintenance	14	3,225	4,715 , 634	300 4,715 5,024
		42,016	37,789	45,073
Finance Lease Liability - Current Portion	15	176,937	111,192	123,656
Working Capital Surplus/(Deficit)		186,377	166,072	183,488
Non-current Assets				
Property, Plant and Equipment	11	186,377	166,072	183,488
		35,500	17,219	19,934
		8,326	5,540	2,598
Non-current Liabilities				
Provision for Cyclical Maintenance	14	43,826	22,759	22,532
Finance Lease Liability	15			
		319,488	254,505	284,612
Net Assets				
		319,488	254,505	284,612

Equity

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
Budget	Note	Actual	(Unaudited)	Actual

Pirinoa School

Statement of

Cash flows from Operating Activities

Government Grants	142,246	121,195	128,815
Locally Raised Funds	29,634	500	36,995
Goods and Services Tax (net)	(3,245)		(382)
Payments to Employees	(55,792)	(46,500)	(52,403)
Payments to Suppliers	(68,777)	(43,646)	(71,902)
Interest Paid	(382)	(69)	(229)
Interest Received	1,620	1,200	2,451
Net cash from/(to) Operating Activities	45,304	32,680	, 345
Cash flows from Investing Activities			
Purchase of Property Plant & Equipment (and Intangibles) Purchase of Investments	(17,265)	(3,600)	(790)
Net cash from/(to) Investing Activities	(18,684)	(3,600)	(2,360)
Cash flows from Financing Activities			
Furniture and Equipment Grant	3,523		1,337
Owners Contributions	17,982		
Finance Lease Payments	(3,486)	(4,323)	(3,755)
Net cash from/(to) Financing Activities	18,019	(4,323)	(2,418)
Net increase/(decrease) in cash and cash equivalents	44,639	24,757	38,567
Cash and cash equivalents at the beginning of the year 8	91,370	52,803	52,803
at the end of the year 8	136,009	77,560	91,370

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

School

Pirinoa

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Pirinoa School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not

title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	20-50 years
Building Improvements	20 years
Furniture and Equipment	5-10 years
Information and Communication	5 years
Library Resources	8 years
Motor Vehicles	5 years
Leased assets held under a Finance Lease	Term of Lease

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1 ,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (IOYPP).

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
2. Government Grants			
Operational Grants	115,649	119,392	110,784
Teachers' Salaries Grants	323,017	289,491	340,193
Use of Land and Buildings Grants	80,873	70,419	78,913
Other MOE Grants	27,395	1,803	19,939
	<hr/>	<hr/>	<hr/>
	546,934	481,105	549,829
	<hr/>	<hr/>	<hr/>

The school has opted in to the donations scheme for this year. Total amount received was \$7,500.

Other MOE Grants total includes additional COVID-19 funding totalling \$18,541 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
Revenue			
Donations	249		4,384
Bequests & Grants	6,000		8,696
Activities	3,257	500	3,253
Trading	965	50	684
Fundraising	3,828		5,766
School House	15,635	15,340	14,500

	2020	2020	2019
	29,934	Budget	37,283
	Actual	(Unaudited)	Actual
Expenses			
Activities	3,801	2,500	9,353
Trading	1,743	50	1
Fundraising (Costs of Raising Funds)	1,406		,263
School House	3,248	10,000	1,604
			16,157
	10,198	12,550	28,377
Surplus for the year Locally raised funds	19,736	3 340	8,906

4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
		(Unaudited)	
Curricular			
Library Resources	9,940	7,450	5,432
Employee Benefits - Salaries	160	450	193
Staff Development	340,888	300,691	361,613
5. Administration	3,029	6,000	2,315
	354,017	314,591	369,553

Audit Fee
 Board of Trustees Fees
 Board of Trustees Expenses
 Communication
 Consumables
 Operating Lease
 Other
 Employee Benefits - Salaries
 Insurance
 Service Providers, Contractors and Consultancy

6. Property

Caretaking and Cleaning Consumables
 Cyclical Maintenance Expense
 Grounds

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Heat, Light and Water Rates	4,675	4,675	4,539
Repairs and Maintenance Use of Land and Buildings	2,615	2,900	3,005
Security	3,662	1,000	1,730
Employee Benefits - Salaries Contractor And Consultancy	1,361	1,500	1,489
	1,714	2,200	2,103
	63		314
	5,709	6,245	6,734
	26,233	25,000	25,255
	1,124	685	1,151
	4,800	4,200	4,800
	<hr/>	<hr/>	<hr/>
	51,956	48,405	51,120

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	3,413	2,100	2,152
	10,851	3,251	2,966
	3,477	1,500	2,186
	5,074	4,500	4,579
	693	750	665
	6,602	6,000	3,250
	80,873	70,419	78,913
	644	850	793
	13,719	7,300	5,896
		3,000	
	<hr/>	<hr/>	<hr/>
	125,346	99,670	101,400

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

Buildings
Building Improvements

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Furniture and Equipment	2,789	2,769	2,789
Information and Communication	1,847	1,834	1,847
Technology	9,515	10,616	10,694
Motor Vehicles	3,772	4,757	4,792
Leased Assets	350		
Library Resources	4,553		4,736
	171	231	233
	<u>22,997</u>	<u>24,909</u>	<u>25,091</u>

Pirinoa School		
2020 Actual	2020 Budget (Unaudited)	2019 Actual

Page 14

8. Cash and Cash Equivalents

Cash on Hand	50		50
Bank Current Account	89,549	54,857	62,794
Bank Call Account	46,410	22,703	28,526
Cash and cash equivalents for Statement of Cash Flows	<u>136,009</u>	<u>77,560</u>	<u>91,370</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	<u>25,790</u>	<u>22,063</u>	<u>24,917</u>
	956	2,191	1,177
	24,834	19,872	23,740
	<u>25,790</u>	<u>22,063</u>	<u>24,917</u>
	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
Receivables	332	1,359	332
Interest Receivable	624	832	845
Teacher Salaries Grant Receivable	24,834	19,872	23,740

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Receivables from Exchange Transactions			
Receivables from Non-Exchange Transactions			

10. Investments

The School's investment activities are classified as follows:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Current Asset			
Short-term Bank Deposits	49,741	46,752	48,321
Total Investments	49,741	46,752	48,321

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020						
Land	12,000				-	12,000
Buildings	90,053				(2,789)	87,264
Building Improvements	29,945				(1,847)	28,099
Furniture and Equipment	32,703				(9,515)	23,188
Information and Communication Tech	10,973				(3,772)	7,201
Motor Vehicles		17,239			(350)	16,890
Leased Assets	7,325	10,742	(2,121)		(4,553)	11,393
Library Resources	489	26			(171)	342
Balance at 31 December 2020	183,488	28,007		(2,121)	(22,997)	186,377

The net carrying value of equipment held under a finance lease is \$11,393 (2019: \$7,325)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020			
Land	12,000	-	12,000
Buildings	118,076	(30,812)	87,264
Building Improvements	36,934	(8,835)	28,099
Furniture and Equipment	111,127	(87,939)	23,188
Information and Communication	63,468	(56,267)	7,201
Motor Vehicles	17,239	(349)	16,890
Leased Assets	14,679	(3,286)	11,393
Library Resources	20,996	(20,654)	342
Balance at 31 December 2020	394,519	(208,142)	186,377

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019						
Land	12,000				-	12,000
Buildings	92,842				(2,789)	90,053
Building Improvements	31,792				(1,847)	29,945
Furniture and Equipment	43,397				(10,694)	32,703
Information and Communication Technology	11,813	3,952			(4,792)	10,973
Leased Assets	9,815	2,247			(4,736)	7,325
Library Resources	722				(233)	489

The net carrying value of equipment held under a finance lease is \$7,325 (2018: \$9,815)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019			
Land	12,000	-	12,000

Buildings	118,076	(28,023)	90,053
Building Improvements	36,934	(6,989)	29,945
Balance at 31 December 2019	<u>202,381</u>	<u>6,199</u>	<u>-</u>
			<u>(25,091)</u>
			183,488
Furniture and Equipment	111,127	(78,424)	32,703
Information and Communication	63,468	(52,495)	10,973
Leased Assets	21,823	(14,498)	7,325
Library Resources	20,970	(20,481)	489
Balance at 31 December 2019	384,398	(200,910)	183,488
12. Accounts Payable			
	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
Operating Creditors	8,933	3,293	6,174
Accruals	4,675	4,407	4,539
Employee Entitlements - Salaries	24,834	19,872	23,740
Employee Entitlements - Leave Accrual	349	578	581

38 791	28 150	35,034
38,791	28,150	35,034

Payables for Exchange Transactions

Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates) Payables for Non-exchange Transactions - Other

38 791	28, 150	35 034
--------	---------	--------

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Income In Advance			
Swimming Pool Key Bond		60	60
Merino Rebate Grant		30	40
		200	200
		<u>290</u>	<u>300</u>
			300

14. Provision for Cyclical Maintenance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Provision at the Start of the Year			
Increase to the Provision During the Year	24,649		
Adjustment to the Provision	5,300	18,683	21,683
	5,551	3,251	2,966
Provision at the End of the Year	<u>35 500</u>	<u>21 934</u>	<u>24 649</u>
Cyclical Maintenance - Current		4,715	4,715
Cyclical Maintenance - Term	35,500	17,219	19,934
	<u>35,500</u>	<u>21,934</u>	<u>24,649</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
No Later than One Year	3,803	4,634	5,024
Later than One Year and no Later than Five Years	9,838	5,540	2,598
	<u>13,641</u>	<u>10,174</u>	<u>7,622</u>

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with

the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual	2019 Actual
Board Members		
Remuneration	2,615	3,005
Full-time equivalent members	0.02	0.02
Leadership Team		
Remuneration	107,343	100,741
Full-time equivalent members	1.54	1.00
Total key management personnel remuneration	109,958	103,746
Total full-time equivalent personnel	1.56	1.02

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual	2019 Actual
Salaries and Other Short-term Employee Benefits:	\$000	\$000
Principal A		
Salary and Other Payments		100 - 110
Benefits and Other Emoluments		3 - 4
Termination Benefits		
Principal B		
Salary and Other Payments	50 - 60	
Benefits and Other Emoluments	1 - 2	
Termination Benefits		
Principal C		
Salary and Other Payments	50 - 60	
Benefits and Other Emoluments		
Termination Benefits		

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110		
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total		
Number of People		

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance — schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

20. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2020 (Capital commitments at 31 December 2019: nil).

(b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost .

	2020	2020	2019
	Actual	Budget (Unaudited)	Actual
	211,540	146,375	164,608
	38,791	28,150	35,034
	11,551	10,174	7,622
	50,342	38,324	42,656
Cash and Cash Equivalents	136,009	77,560	91,370
Receivables	25,790	22,063	24,917
Investments - Term Deposits	49,741	46,752	48,321
Total Financial assets measured at amortised cost			

Financial liabilities measured at amortised cost

Payables
 Borrowings - Loans
 Finance Leases
 Painting Contract Liability

Total Financial Liabilities Measured at Amortised Cost

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Pirinoa School

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2020, the school received total Kiwisport funding of \$580 (excluding CST). The funding was spent on sporting endeavours.

20 May 2021

Vivien Cotton
CKS Audit
P O Box 5257
PALMERSTON NORTH 4410

Dear Viv

REPRESENTATION LETTER FOR THE YEAR ENDED 31 DECEMBER 2020

This representation letter is provided in connection with your audit, carried out on behalf of the Auditor General, of the financial statements of Pirinoa School (the School) for the year ended 31 December 2020 for the purpose of expressing an independent opinion about whether the financial statements:

- present fairly, in all material respects:
- the financial position as at 31 December 2020; and - the financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector — Public Benefit Entity Standards, Reduced Disclosure Regime.

We understand that your audit was carried out in accordance with the Auditing Standards issued by the Auditor General, which incorporate the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

General representations

To the best of our knowledge and belief:

- the resources and activities under our control have been operating effectively and efficiently;
- we have complied with our statutory obligations including laws, regulations and contractual requirements; - we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and - any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the School) to prevent and detect fraud or error, and which enables the preparation of the financial statements that are free from material misstatement whether due to fraud or error (a requirement of paragraph NZ40. I(a) in ISA (NZ) 240).

Representations for the financial statements

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements as required by section 87 of the Education Act 1989 and, in particular, that the financial statements:
- present fairly, in all material respects:
 - the financial position as at 31 December 2020; and - the financial performance and cash flows for the year then ended; and
 - comply with generally accepted accounting practice in New Zealand in accordance with Public Sector — Public Benefit Entity Standards, Reduced Disclosure Regime.
- we believe the methods, significant assumptions, and data used in making and supporting the accounting estimates and the related disclosures in the financial statements are appropriate to achieve recognition, measurement or disclosure that is in accordance with the applicable financial reporting framework;
- we have appropriately accounted for and disclosed the related party relationships and transactions in the financial statements;
- we have adjusted or disclosed all events subsequent to the date of the financial statements that require adjustment or disclosure; and
- we believe the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this representation letter;
- we have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. Where applicable, such litigation and claims have been accounted for and disclosed in accordance with Public Sector — Public Benefit Entity Standards, Reduced Disclosure Regime.

Representations about the provision of information

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves: .

- we have provided you with:
 - all information, such as records and documentation, and other matters that are relevant to preparing and presenting the financial statements; and
 - unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence;
- we have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud;
- we have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - management; - employees who have significant roles in internal control; or - others where the fraud could have a material effect on the financial statements;
- we have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others;

- we have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements;
- we have disclosed the identity of the related parties, all of their relationships, and all of their transactions of which we are aware; and
- we have provided you with all the other documents ("other information") which will accompany the financial statements which are consistent with the financial statements, and the other information does not contain any material misstatements.

Going concern basis of accounting

We confirm that, to the best of our knowledge and belief, the School has adequate resources to continue operations at its current level for the foreseeable future. For this reason, the Board of Trustees continues to adopt the going concern basis of accounting in preparing the financial statements for the year ended 31 December 2020. We have reached this conclusion after making enquiries and having regard to circumstances that we consider likely to affect the School during the period of one year from date of signing the financial statements, and to circumstances that we know will occur after that date which could affect the validity of the going concern basis of accounting.

We consider that the financial statements adequately disclose the circumstances, and any uncertainties, that we can reasonably be expected to be aware of concerning the adoption of the going concern basis of accounting by the School.

Publication of the financial statements and related audit report on a website

We confirm that we are responsible for the electronic presentation of the audited financial statements, and: - that the electronic version of the audited financial statements and the related audit report presented on the website are the same as the final signed version of the audited financial statements and audit report.

- that the audited and unaudited information on the website has been clearly differentiated and we understand the risk of potential misrepresentation without appropriate controls.
- that we have assessed the security controls over audited financial information and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.
- that the full financial statements have been provided on the website.

The representations in this letter are made at your request, and to supplement information obtained by you from the records of the School and to confirm information given to you orally.

Yours faithfully



Chairperson

Principal

School Annual Accrual Report Certification

School name: Pirinoa School Number: 2958

We certify that subject to:

- i) the error reports provided by the Ministry of Education (the Ministry) to the Board of all known overpayments, stop payments, and incorrectly funded payments affecting the 2020 School Annual Accrual Report; and, ii) any other matters listed below

the people shown on the annual accrual report were employed by the Board and the totals are substantially correct to the best of our knowledge.

Presiding Member (Chairperson) [Signature] Principal [Signature]

S • 202-4 Date a.6 Date 5-2

1. Please list any people on the annual accrual report who were not employed by your Board in 2020 (if not applicable, please write "n/a"):

Chloe Larsen
Mary-Jane Malton
Tara Woodhouse
Matthew Sackett

Angela SccõdG' ñ
O VeeCe

2. Please list any people employed by your Board in 2020 who are not on the annual accrual report (if not applicable, please write "n/a"):

NIA

3. Please list all overpayments, underpayments, local payments, and outstanding queries that you are aware of, that involve sums greater than \$500, and don't already feature on the error reports provided by the Ministry (if not applicable, please write "n/a"):