

Pembroke School (Oamaru)
2a Harlech Street
Oamaru



Ph 03 437 0931 Fax 03 437 1056 email office@pembroke.school.nz

07/10/2025

Dear Applicant,

Thank you for considering applying for the fixed term leave cover, teaching position at our school. This position is for 2025.

Pembroke School is committed to providing the best teachers for our students. We support our teachers and make available generous PD in line with our school review, direction and negotiated personal PD goals.

Enclosed/attached you should find: -

- Application form (Referees will only be contacted if you are short-listed.)
- Generic Job description/appraisal form * Available from the school office@pembroke.school.nz

If you decide to apply for this position, please include: -

- the completed application form
- a letter of introduction stating why you would be the person we should employ including information specific to the criteria below
 - Ability/experience to teach literacy and numeracy with juniors
 - Knowledge of structured literacy programme
 - ICT skills
 - Te Reo Maori and Tikanga Maori proficiency
 - Knowledge and capacity to use co-operative learning in teaching
 - Recent Professional Development
 - Skills/experience with students with special needs.
 - School extra curricular involvement
 - Previous school responsibilities
 - Other curriculum strengths
- C.V. (With a stamped self-addressed envelope for return if posted in.)
- **All applications should be sent to arrive at the school no later than Friday 25th October 2025**

The terms and conditions, including base salary, for this position is set by the [relevant collective agreement](#). The base salary for trained and registered teachers will range from \$xxxxx to \$xxxxx, depending on applicant's qualifications and experience. Individuals actual base salary will be established by a salary assessment once a role is confirmed.

All applications marked "Confidential Application" to be sent to office@pembroke.school.nz or

The Principal
Pembroke School
2a Harlech Street
Oamaru

Yours sincerely
Brent Godfery / Principal