MARUIA SCHOOL

To realise each child's unique potential so that they may find success

Maruia School Board

Agenda, Reports and Minutes

Meeting Date: Tuesday 15 September 2026

1. Administration

Meeting Opened: 7:33pm

Next Meeting: Tuesday 27th October 2026

Present: Olivia, Campbell, Pete, Kim, Alex, Vicki

Apologies: Dani

Visitors: N/A

Acceptance of Agenda:	Moved: Campbell	Seconded: Vicki
Acceptance of previous minutes:	Moved: Pete	Seconded: Liv

Conflicts of interest: N/A

Kim - Signing of previous minutes

Board roles and responsibilities:

a. Campbell/Dani - Finance
b. Pete - Health and Safety / Property
c. Vicki - Staff Rep - Minute Taker
d. Olivia - Student Achievement
e. Alex - Principal
f. Kim - Presiding Member

Maruia School Board Governance Framework 2026

2. Strategic Items

The Principal's report was received. The Board discussed progress against the strategic plan and will continue to monitor this in line with the 2026 work plan.

3. Monitoring

Policy:

- School Community Engagement Policy
- Inclusive School Culture
- Student Attendance
- Concerns and Complaints Policy

EOTC

- Science Roadshow - RAMS

The Principal reported on the Science Roadshow visit to Reefton Area School. Students and staff travelled by bus, and the event had been approved by the Principal in accordance with the school's EOTC procedures. The Board received the associated risk assessment and post-event review for assurance and monitoring.

- e Ahurei o Ngā Kura o Te Tai Poutini - Kapa Haka - RAMS

The Principal advised the Board of the school's planned attendance at Te Hui Ahurei o Ngā Kura o Te Tai Poutini on 18 September 2026. The Principal approved the event in accordance with the school's EOTC procedures. The host school's site-based emergency response guide was received and reviewed, and Maruia School completed its own event planning covering transport, supervision, medical needs, emergency procedures and student collection arrangements.

4. Finance

Finance Reports

Report has not been received as yet.

2027 Staffing Entitlement

The Board received the school's provisional 2027 staffing entitlement from Pourato and discussed the overall implications for the school's staffing structure and budget.

Budget Priorities for 2027

The Board discussed the following possible priorities for consideration during the development of the 2027 budget:

- classroom furniture;
- staffing;
- teaching and learning resources;
- potential costs associated with the school logo refresh, uniforms and signage;
- a school camera;
- PE equipment;

- pin boards for office space
- a leaf blower;
- Pool heating system;

No final decisions were made. Priorities and indicative costs will be considered further as part of the 2027 budget-setting process.

Note: The Little Learners Love Literacy Resources have not yet been purchased (2026). Vicki is still deciding whether to do this or not.

5. Property

Fire Alarm System.

SecuriSure attended on Thursday 27th August and sealed the identified openings in all fire alarms. There have been no further call-outs since this work was completed.

Water Treatment System Upgrade – Savills New Zealand

- It has been recommended that an additional 25 m^3 untreated-water storage tank is installed, increasing the school's total untreated storage capacity to 100 m^3. This recommendation followed further roof-balance modelling and is intended to reduce the risk of the school running out of water.
- The additional tank will be installed at no cost to the school.
- The work will also include alterations to the downpipes so they can be disconnected as required.
- An app-based water-level monitoring system will be installed at a later stage.
- A contractor is yet to be confirmed, and the school will be advised once arrangements have been made.
- No further work is planned beyond the items included in the recommendation report.

School Pool

- Supplementary funding of $29,651.37 for the school pool was approved, as recorded in the August meeting minutes.
- Alex, Kim and Carl from Onus met via video conference on 21 August to discuss the pool design and next steps. Construction is tentatively scheduled to begin in April 2027, subject to council approval. The construction process is expected to take approximately six weeks.

6. Tasks and Events (from previous meetings)

N/A

7. Acknowledgements

Farm donations - Pete and Nat, Olivia and Zac, Campbell and Natasha, Matt and Vicki.

8. Principals Report

Will now be included as part of the annual report.

The report has been read and discussed by the board.

9. In Committee

N/A

Meeting Closed: 8:33pm