

# Enrolment at Totara College



The following steps occur prior to enrolment:

1. Interview and orientation with the principal
2. Signing of forms:

School Requirements:

- a) Enrolment application
- b) Medical/Health/Authorisations form
- c) Blanket consent form
- d) Student computer and cell phone usage form

Proprietor's Requirements:

- a) Spiritual Foundations Document
  - b) Statement of Faith
  - c) Preference category enrolment:
    - i. Christian Special Character Reference form from church leader (for particular connections enrolment) **or**
    - ii. Attendance at Christian worldview course and signing of worldview document (for general connections enrolment)
3. Provide the following:
    - a) Certified copy of birth certificate
    - b) Prior ECE or school reports
    - c) Immunisation records
  4. Enrolment interview

Confirmation of enrolment will be by phone call and follow up written letter.