

Parentlink Meeting Minutes

Tuesday 26 March 2024 | Ōwhiro Bay School Staffroom

Present: Katie, Jody, Anna, Rebecca, Anita, Amie, Cilla, Annie, Laura, Mark, Nicole, Leanne, Diane, Kate, Pearl

1. Welcome

The meeting was opened at 7.39pm and Amie (Chair) extended a warm welcome to everyone.

2. Apologies

Apologies were received from Linda and Maggie.

3. Previous Minutes

The minutes from the Parentlink meeting held on 26 February were moved by Nicole and seconded by Leanne to be a true and correct record.

4. Kids Market Debrief

Feedback from the event was overwhelmingly positive. It was great watching the kids being so successful, as well as hearing Michel speak about his work and the art journey being undertaken with the School tamariki. The incoming storm ensured a quick clean up as well.

5. Fair Discussion

24 November is tentatively booked to avoid Island Bay and Houghton Valley fairs. Interest received from many volunteers for smaller roles; no interest as yet for the main Coordinator role.

Discussion/suggestions:

- Hold the fair earlier in the year, ie Term 1. Does require planning to start in Term 4.
- Start with a small commitment, eg, food fair or a concert, and grow from there.
- Have a Fair Committee of up to four people rather than single Coordinator in order to share responsibility
- Consider what is essential eg, whether external vendors are required, as well as take into account the population of the School and Kindy relative to the number of stalls to be held
- Rebrand to scale down expectations
- Consider the time and energy required for smaller events, eg movie nights, as well as where the funds will be pulled from – School/Kindy vs wider community

Decision:

- A show of hands of those present resulted in approximately 10 people indicating a willingness to take on a Committee role.
- Jody as the Kindy representative said the Kindy would take responsibility for stalls/activities that are usually situated at the Kindy, ie under 5 games, face painting, country café, and baby boutique.
- A meeting is to be held on Monday 8 April at 7.00pm in the School Staffroom for all those interested in committing to a Fair role. The purpose of the meeting is to outline what the Fair could look like, check coverage of the required roles, and then assess whether a Fair can be held.

Action: The Fair doc outlining the roles is to be sent out again for review by Amie, as well as an invite to the One Learning Community to the Fair Decision meeting to be held on 8 April at 7.00pm.

6. Other Events

Matariki Disco - 21 June:

- Thanks extended to Mark and Laura who volunteered to organise; a team can support if required.
- Bubble machine and lights available, School art team to make the poster.
- Preference to keep two disco times – one for Kindy and up to Year 3, and one for Mahuri.
- Note: Island Bay School charge \$12 for entry, 2 slices of pizza, a lolly bag and photobooth.

Movie Night to be moved to 24 May:

- Thanks to Rebecca who volunteered to organise.
Action: Nicole to hand over.

Quiz Night - Parrot Dog, 6 August:

- Thanks to last year's team of Maggie, Chris, Dave and Fran who have volunteered to run Again. Thanks to Anita who has volunteered to join the team.
Action: Approach Jim to ask if she is willing to MC again.

Ōwhiro Bay's Got Talent – date to be confirmed

- Thanks to Ragnar and Zac who have volunteered to run the event again.
Action: Promote the opportunity for groups of students to be involved so that those unsure of what to do, but do want to do something, are included. The Committee noted this event is child-centred and super supportive of all talents displayed.

Hāngi:

- Feedback from the 2023 Hāngi was amazing. A beautiful community event. Lack of volunteers was noted. Volunteers for digging/prepping the hāngi pit were from the wider Ōwhiro Bay community and not One Learning Community. Suggestion of using a kai cooker instead. This removes the opportunity for the next generation to learn however.
Action: Cilla to have further discussion and explore options.

Action: Once events are confirmed, email whānau with dates including a blurb on each event to outline what it is and set expectations.

Action: Consider safety and security for night events as instances of ex-students being on the grounds and some anti-social behaviour has occurred. Events are held for current students only. Suggestion to post advertising posters within the school grounds and not on gates, public facebook page, etc.

Other ideas:

- Cinema movie fundraiser – hold depending on Fair decision
- Kindy is selling a First Aid Kit
- Colour run – standalone event or included in the Fair (if proceeding)

Raffle:

- Thanks extended to Katie and Diane for their involvement again – any other volunteers are welcome.
- Canon to print tickets free of charge.
- Feedback – good to see raffle in-person. Suggestion of including pictures of prizes.
- If the Fair does not proceed, the raffle could be pitched around the time of the potential School production.

Sale of Juicies/ice blocks at School:

- Fundraiser by students, no involvement with Parentlink. No objections from Committee.

7. Other Business

Calendar Art:

- Committee agreed to run again and Kindy to opt-in. Thanks extended to Pearl who will coordinate again.
Action: Amie to confirm timing with Vikki (artwork likely due around July).

Parentlink BBQ:

- Explored discounted/free options through connections; this has not been successful.

Action: Cilla to approach contact at Bunnings

Decision: \$5000 in reserve for Fair floats in Parentlink account. Committee approves use of funds to purchase a BBQ if not possible through Bunnings connection.

8. **Next meeting** is to be held Monday 6 May at 7.00pm in the School Staffroom.

Meeting concluded at 8.54pm.

Action Summary

| | Action | Responsibility |
|---------------|--|---|
| Fair Decision | Resend Fair doc as well as send invite to Fair Decision meeting on 8 April at 7.00pm | Amie |
| Movie Night | Nicole to hand over with Rebecca | Nicole |
| Quiz Night | Check willingness/availability with Jim re MC duties | Quiz Team |
| Hāngi | Explore hāngi options | Cilla |
| Events | Event comms sent to whānau Safety and security at night events | Parentlink Committee Parentlink Committee and event organisers |
| Calendar Art | Confirm timeframes for art with Vikki | Amie |
| BBQ | Explore options through Bunnings | Cilla |