

Parentlink Annual General Meeting Minutes

Tuesday 26 March 2024 at 7.00pm
Held in the Ōwhiro Bay School Staffroom

Present: Jody, Anna, Anita, Amie, Cilla, Nicole, Leanne, Diane, Kate, Mark, Laura

1. Welcome

The meeting was opened at 7.05pm and Amie (Chair) welcomed everyone to the AGM.

2. Apologies

Apologies were received from Vikki Martin (Deputy Principal and Parentlink School representative).

3. Previous Minutes

The 2022 AGM minutes were moved by Kate and seconded by Nicole to be a true and correct record.

4. Presentation of the Executive Committee Report

Amie presented the 2023 Chair Report. Refer to Appendix One for this report. The Committee and Parentlink members extended their thanks to Amie for the invaluable contribution she has made over the last year through connecting people, ensuring events run smoothly, delivering pastoral care, checking in to see others are supported, and always doing this with a smile on her face.

5. Presentation of the Financial Statements

Diane presented the Financial Performance Report for the year-ended 31 December 2023. The Report was independently reviewed by school parent and Chartered Accountant, Jodi Taylor. Thank you to Jodi and Diane. The Performance Report will be submitted to Charity Services by Diane. \$7,750 will be donated to the School in Term 1 of 2024.

Providing pastoral care is a key component of Parentlink's purpose.

Parentlink extended sincere thanks to Do Some Good for providing meals for members of our One Learning Community.

Action: Track the pastoral care provided to understand the need for support. It is noted that this action is to be completed in a way that protects the privacy of those involved.

Katie joined the AGM at 7.25pm

Annie joined the AGM at 7.26pm

6. Election of Officers

As per the Parentlink Rules, each Officer resigns at the AGM. Expressions of interest were called for in regard to the roles of Chair, Treasurer and Secretary.

- Amie was unopposed and confirmed as Chair.
- Diane was unopposed and confirmed as Treasurer.
- Annie was unopposed and confirmed as Secretary.

7. Any other business

None.

The Annual General Meeting was closed at 7.39pm.

Appendix One: Parentlink Executive Committee Report 2023

Nāu te rourou, nāku te rourou, ka ora ai te iwi

With your food basket and my food basket the people will thrive.

This whakatauki talks to community, to collaboration and a strengths-based approach. It acknowledges that everybody has something to offer, a piece of the puzzle, and by working together we can all flourish.

2023 has been the first more settled year we had since covid hit our shores. We were able to run all our events normally and we went back to worrying about the more normal things such as the weather and will anyone turn up! Like every year, we packed a lot in and it has only been possible due to the amazing volunteers who put their hands up to help, turn up with smiles on their faces and genuinely enjoy running events for our tamariki and community or supporting a family having a tough time. You all rock!

In addition to raising funds to provide improved facilities and opportunities for members of the school community, our objectives are to:

- Provide a link between the young person, parents / caregivers, whānau members and the school;
- Bring parents / caregivers, whānau members and teachers together in social or informative activities;
- Encourage greater family / whānau involvement at the school;
- Carry out other activities consistent with the charitable objects of the organisation – this is the pastoral care aspect.

Throughout the year we ran our ever popular One Learning Community Picnic and Kids Market, disco and movie night. It was lovely to be able to donate the proceeds of the Kids Market to Eskdale School who were impacted by Cyclone Gabrielle. They were really touched by it and sent a lovely card and photo to show how much it meant to them. We started a new tradition last year running a Quiz night and this was popular and a heap of fun. It was election year and we seized this opportunity and ran a mini market which was well attended and partnered with St Vinnies who bought items to sell and contributed their proceeds to the school. Ōwhiro Bay's Got Talent is always a highlight on the calendar and again we were dazzled by the kids' many talents. The raffle team pulled together another amazing raffle and we ended the year with a fabulous Hāngi. We also cooked and baked kai for families having a tough time and delivered countless care packages bringing aroha and awhi with each delivery. Like the above whakatauki says "When we all bring our strengths and talents to the table and work together, the people flourish" and our little community certainly does this with bells on.

We have enjoyed continuing to strengthen our relationship with the Kindergarten and working together more for fundraising, planning events and pastoral care. We all really enjoyed the Kindy children and their whānau joining us for the One Learning Community Picnic and Kids Market, Movie night, Disco, Quiz Night and Hāngi. A personal highlight for me was coming together at the beach for Matariki celebrations and singing waiata together. Thank you to Che, Jody and the Kindy team for all the hard work you have contributed to our One Learning Community.

We made a decision early in the year that if we didn't have a Fair coordinator we would look to running Fairs every second year. We were unable to secure someone and so the Fair did not

proceed in 2023. Our fundraising efforts were lower this year as a result of this but we added in the Quiz Night and Election Day Mini Market to up our efforts (and just to have fun together too).

Overall, our efforts resulted in a fundraising total of \$12,961. The breakdown of funds raised is as follows:

Raffle	\$ 4,402
Quiz night	\$ 3,083
Election Day mini market	\$ 2,369
TradeMe auctions	\$ 1,741
Calendar art	\$ 675
T-shirts	\$ 340
Disco	\$ 183
Ice-cream day	\$ 168

In accordance with the 'One Learning Community' Documentation, we donated to Kindy one third of the proceeds from all the events except Calendar art for which they received the profit of the Kindy orders. The total amount donated to the Kindy in 2023 was \$4,405.

In term 1 of 2023, we were very pleased to donate \$22,000 to the school from the 2022 fundraising activities. This was used to purchase:

Outdoor shed (final touch)	\$ 196
Sandpit	\$ 1,856
Structured literacy resources	\$ 5,261
Art sessions	\$ 2,191
Bus to Te Papa	\$ 214
New books for the library	\$ 902
TOTAL	\$ 10,620*

**\$7,331 were carried over funds from the previous year*

There is \$18,711 remaining from the funds raised in 2023.

What another amazing year and like always it comes down to the collective efforts of everyone. We would like to thank everyone who contributed throughout the year and your efforts are always noticed and appreciated. From the team of keen meal makers and bakers, Nicole with the movie night, to the raffle ticket sellers to the Quiz planning team and people who stay behind to pack up after each event.

I would like to put a special shout out to Ragnar and Zach for running Ōwhiro Bay's Got Talent - they did a fab job and created another opportunity for our children to shine. Also, to Morghan and Jo and their team of supporters for resurrecting the Hāngi. The entire experience was really special and also poignant as we recognised those who have been involved before and have now passed away. Even the rain and wind couldn't damper this special time together. Also, another big thank you to Nicole who once again ran the movie night, it is such a well-loved event.

I am always super grateful to have Diane on the team as the Treasurer. Diane you put in countless hours and always do it with a smile on your face. Your attention to detail with the finances is spot on and you are always there supporting everything else to run smoothly. I also want to acknowledge Rose who was our Secretary for the last few years. Rose's kids have all

now grown up and left Ōwhiro Bay School but we will always be grateful for the support and hard work Rose put into her role, and organising the Disco and Raffle and again turning up every time smiling away. I also want to thank Kate who works quietly behind the scenes at every event and always makes everything easier. Kate, your help and support makes a huge difference - thank you. I also want to acknowledge Pearl who every year runs the Calendar art for us and makes this such a smooth and easy process. Thank you.

And last but by no means least a heartfelt thank you to the teaching team at Ōwhiro Bay school for being supportive, involved and always bending over backwards to make things work. Your support is invaluable and appreciated and you never seem to mind when we upend your classrooms or take over the staffroom.

Ngā mihi, ngā mihi, ngā mihi - thank you all for your incredible support and efforts. We have had fun, looked after each other, raised some money that will benefit our tamariki and created special memories together. Bring on 2024!

Amie
Chairperson of the Parentlink Committee