

OWHIRO BAY SCHOOL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022



School Address:	Happy Valley Road, Owhiro Bay, Wellington
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Ministry Number:	2942
Accounting Provider:	Accounting For Schools Ltd

OWHIRO BAY SCHOOL

Financial Statements - For the year ended 31 December 2022

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OWHIRO BAY SCHOOL
Statement of Responsibility
For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Makere Derbyshire

Full Name of Presiding Member



Signature of Presiding Member

30/05/2023

Date:

Cilla Scott

Full Name of Principal



Signature of Principal

20.05.2023

Date:

OWHIRO BAY SCHOOL

Statement of Comprehensive Revenue and Expense For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	1,343,788	1,256,306	1,264,582
Locally Raised Funds	3	46,809	28,075	30,930
Interest Earned		3,622	1,000	2,141
		<u>1,394,219</u>	<u>1,285,381</u>	<u>1,297,653</u>
Expenses				
Locally Raised Funds	3	8,134	3,075	3,846
Learning Resources	4	943,186	881,785	961,144
Administration	5	121,850	73,090	71,193
Finance		309	-	475
Property	6	321,317	319,573	269,993
Loss on Disposal of Property, Plant and Equipment		392	-	-
		<u>1,395,188</u>	<u>1,277,523</u>	<u>1,306,651</u>
Net Surplus for the year		(969)	7,858	(8,998)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(969)</u>	<u>7,858</u>	<u>(8,998)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

OWHIRO BAY SCHOOL

Statement of Changes in Net Assets/Equity For the year ended 31 December 2022

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Balance at 1 January	398,660	398,660	407,658
Total comprehensive revenue and expense for the year	(969)	7,858	(8,998)
Capital Contributions from the Board of Trustees	(88,097)	-	-
Contribution - Furniture and Equipment Grant	6,598	-	-
Equity at 31 December	316,192	406,518	398,660
Accumulated comprehensive revenue and expense	316,192	406,518	398,660
Equity at 31 December	316,192	406,518	398,660

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

OWHIRO BAY SCHOOL
Statement of Financial Position
As at 31 December 2022

		2022	2022	2021
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	7	163,947	278,692	51,323
Accounts Receivable	8	63,355	63,700	54,784
Funds owed for Capital Works Projects	15	11,643	-	-
GST Receivable		3,209	5,000	4,879
Inventories	9	426	400	410
Investments	10	63,207	60,000	289,578
Prepayments		7,270	7,000	6,761
		<u>313,057</u>	<u>414,792</u>	<u>407,735</u>
Current Liabilities				
Accounts Payable	12	70,786	73,945	83,405
Finance Lease Liability	14	424	1,000	2,840
Provision for Cyclical Maintenance	13	9,929	9,929	-
Funds held for Capital Works Projects	15	-	-	329
		<u>81,139</u>	<u>84,874</u>	<u>86,574</u>
Working Capital Surplus/(Deficit)		231,918	329,918	321,161
Non-current Assets				
Property, Plant and Equipment	11	117,885	110,000	103,688
		<u>117,885</u>	<u>110,000</u>	<u>103,688</u>
Non-current Liabilities				
Finance Lease Liability	14	1,211	1,000	2,146
Provision for Cyclical Maintenance	13	32,400	32,400	24,043
		<u>33,611</u>	<u>33,400</u>	<u>26,189</u>
Net Assets		<u>316,192</u>	<u>406,518</u>	<u>398,660</u>
Equity		<u>316,192</u>	<u>406,518</u>	<u>398,660</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

OWHIRO BAY SCHOOL
Statement of Cash Flows
For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		384,230	300,805	313,210
Locally Raised Funds		46,809	19,279	30,930
Goods and Services Tax (net)		1,670	(121)	8,393
Payments to Employees		(232,657)	(164,760)	(181,732)
Payments to Suppliers		(178,614)	(131,029)	(157,402)
Interest Paid		(309)	-	(475)
Interest Received		3,859	1,248	2,119
Net cash from/(to) the Operating Activities		<u>24,988</u>	<u>25,422</u>	<u>15,043</u>
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(48,311)	(24,316)	(20,587)
Purchase of Investments		226,371	-	(101,990)
Proceeds from Sale of Investments		-	229,578	-
Net cash from/(to) the Investing Activities		<u>178,060</u>	<u>205,262</u>	<u>(122,577)</u>
Cash flows from Financing Activities				
Furniture and Equipment Grant		(81,499)	-	-
Finance Lease Payments		3,047	(2,986)	(2,875)
Funds Administered on Behalf of Third Parties		(11,972)	(329)	(11,343)
Net cash from Financing Activities		<u>(90,424)</u>	<u>(3,315)</u>	<u>(14,218)</u>
Net increase/(decrease) in cash and cash equivalents		<u>112,624</u>	<u>227,369</u>	<u>(121,752)</u>
Cash and cash equivalents at the beginning of the year	7	<u>51,323</u>	<u>51,323</u>	<u>173,075</u>
Cash and cash equivalents at the end of the year	7	<u><u>163,947</u></u>	<u><u>278,692</u></u>	<u><u>51,323</u></u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Owhiro Bay School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 21b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and Equipment	10–15 years
Information and Communication Technology	3 - 5 years
Leased Assets held under a Finance Lease	3 - 5 years
Library Resources	12.5% Diminishing value
Playground & Ground Improvements	10–15 years

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

o) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

2. Government Grants

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	388,880	305,806	307,875
Other government grants	851	500	8,974
Teachers' salaries grants	711,503	700,000	734,053
Use of Land and Buildings grants	242,554	250,000	213,680
	<u>1,343,788</u>	<u>1,256,306</u>	<u>1,264,582</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Fundraising Grants	9,012	1,000	4,700
Donations & Bequests	16,290	12,000	13,590
Curriculum Recoveries	-	7,000	0
Other revenue	12,085	5,000	8,668
Trading	9,422	3,075	3,972
	<u>46,809</u>	<u>28,075</u>	<u>30,930</u>
Expenses			
Trading	8,134	3,075	3,846
	<u>8,134</u>	<u>3,075</u>	<u>3,846</u>
<i>Surplus for the year Locally raised funds</i>	<u>38,675</u>	<u>25,000</u>	<u>27,084</u>

4. Learning Resources

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	29,798	24,125	26,248
Depreciation	27,324	18,000	25,266
Employee Benefits - Salaries	871,961	819,760	879,233
Information and Communication Technology	5,291	7,900	13,734
Library Resources	670	2,000	1,339
Staff Development	8,142	10,000	15,324
	<u>943,186</u>	<u>881,785</u>	<u>961,144</u>

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	8,479	6,000	6,777
Board of Trustees Expenses	30,228	3,000	4,593
Board of Trustees Fees	2,900	3,800	1,550
Communication	971	850	2,015
Consumables	2,803	2,000	1,709
Employee Benefits - Salaries	62,654	45,000	42,147
Insurance	6,172	5,500	6,021
Operating Lease	78	700	-
Other	642	1,240	1,521
Service Providers, Contractors and Consultancy	6,923	5,000	4,860
	121,850	73,090	71,193

6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	4,855	4,180	5,466
Consultancy and Contract Services	27,324	22,000	22,492
Cyclical Maintenance Expense	18,286	8,500	(6,414)
Grounds	6,319	6,500	6,108
Heat, Light and Water	5,050	8,000	5,060
Rates	2,981	4,500	4,179
Repairs and Maintenance	12,930	14,893	13,598
Security	1,018	1,000	5,824
Use of Land and Buildings	242,554	250,000	213,680
	321,317	319,573	269,993

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	(5,171)	-	34,317
Bank Call Account	169,118	278,692	17,006
Cash equivalents and bank overdraft for Cash Flow Statement	163,947	278,692	51,323

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

8. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	-	10,000	1,194
Receivables from the Ministry of Education	10,059	-	-
Interest Receivable	711	700	948
Teacher Salaries Grant Receivable	52,585	53,000	52,642
	<u>63,355</u>	<u>63,700</u>	<u>54,784</u>
Receivables from Exchange Transactions	711	10,700	2,142
Receivables from Non-Exchange Transactions	62,644	53,000	52,642
	<u>63,355</u>	<u>63,700</u>	<u>54,784</u>

9. Inventories

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	426	400	410

10. Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	63,207	60,000	289,578

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Buildings	6,653	-	-	-	(743)	5,910
Furniture and Equipment	46,570	9,921	-	-	(9,969)	46,522
Information Technology	9,886	6,794	-	-	(6,572)	10,108
Leased Assets	4,494	-	(392)	-	(2,741)	1,361
Library Resources	547	-	-	-	(28)	519
Playground & Ground Improvements	35,538	25,198	-	-	(7,271)	53,465
Balance at 31 December 2022	103,688	41,913	(392)	-	(27,324)	117,885

The net carrying value of equipment held under a finance lease is \$1,361 (2021: \$4,494).

	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value
2022	\$	\$	\$	\$	\$	\$
Buildings	10,351	(4,441)	5,910	17,449	(10,797)	6,653
Furniture and Equipment	144,329	(97,807)	46,522	165,188	(118,619)	46,570
Information Technology	99,381	(89,273)	10,108	101,199	(91,314)	9,886
Leased Assets	7,206	(5,845)	1,361	13,603	(9,110)	4,494
Library Resources	827	(308)	519	827	(280)	547
Playground & Ground Improvements	143,050	(89,585)	53,465	143,877	(108,339)	35,538
Balance at 31 December 2022	405,144	(287,259)	117,885	442,143	(338,459)	103,688

12. Accounts Payable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Creditors	6,141	10,000	19,295
Accruals	6,945	6,945	5,242
Employee Entitlements - salaries	53,541	53,000	52,642
Employee Entitlements - leave accrual	4,159	4,000	6,226
	70,786	73,945	83,405
Payables for Exchange Transactions	70,786	73,945	83,405
	70,786	73,945	83,405

The carrying value of payables approximates their fair value.

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

13. Provision for Cyclical Maintenance

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	24,043	24,043	30,457
Increase to the Provision During the Year	15,286	8,500	(6,414)
Other Adjustments	3,000	-	-
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>42,329</u>	<u>32,543</u>	<u>24,043</u>
Cyclical Maintenance - Current	9,929	9,929	-
Cyclical Maintenance - Non Current	32,400	32,400	24,043
	<u>42,329</u>	<u>42,329</u>	<u>24,043</u>

The schools cyclical maintenance schedule details annual painting to be undertaken, the costs associated to this annual work will vary dependent on the requirements during the year. This plan is based on the schools 10 Year Property plan.

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	515	1,000	3,171
Later than One Year and no Later than Five Years	1,228	1,000	2,282
Future Finance Charges	(108)	-	(467)
	<u>1,635</u>	<u>2,000</u>	<u>4,986</u>
Represented by			
Finance lease liability - Current	424	1,000	2,840
Finance lease liability - Non Current	1,211	1,000	2,146
	<u>1,635</u>	<u>2,000</u>	<u>4,986</u>

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2022	Project Number	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
SIP; AMS; SPG A: Combined DQLS Roofing (prev two Block A projects)	220871	329	44,224	(129,782)	73,586	(11,643)
Kitchen Emergency Repair	235926	-	12,150	(26,661)	14,511	-
Totals		329	56,374	(156,443)	88,097	(11,643)

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

-
(11,643)
(11,643)

2021	Project Number	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
SIP; AMS; SPG A: Combined DQLS Roofing (prev two Block A projects)	220871	11,672	699,779	(711,122)	-	329
Totals		11,672	699,779	(711,122)	-	329

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	2,900	1,550
<i>Leadership Team</i>		
Remuneration	175,506	232,604
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	178,406	234,154
Total full-time equivalent personnel	2.00	2.00

There are 6 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	60 - 70	120 - 130
Benefits and Other Emoluments	1 - 2	3 - 4
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE	2021 FTE
110 - 120	1	1

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-

OWHIRO BAY SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2022

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

In 2022 the Ministry of Education provided additional funding for both the support staff in School's Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School is yet to receive a final wash up that adjusts the estimated quarterly installments for the actual teacher aides employed in 2022. The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2022. Even though the payment is confirmed, the amount to be received is not known with a high level of certainty. The School has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2023.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

20. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has not entered into any contract agreements for capital works.
(Capital commitments at 31 December 2021: \$821,358)

(b) Operating Commitments

As at 31 December 2022 the Board has not entered into any contracts.
(Operating commitments at 31 December 2021: nil)

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Financial assets measured at amortised cost			
Cash and Cash Equivalents	163,947	278,692	51,323
Receivables	63,355	63,700	54,784
Investments - Term Deposits	63,207	60,000	289,578
Total Financial Assets Measured at Amortised Cost	<u>290,509</u>	<u>402,392</u>	<u>395,685</u>
Financial liabilities measured at amortised cost			
Payables	13,086	73,945	24,537
Finance Leases	1,635	2,000	4,986
Total Financial Liabilities Measured at Amortised Cost	<u>14,721</u>	<u>75,945</u>	<u>29,523</u>

OWHIRO BAY SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2022

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

OWHIRO BAY SCHOOL

Members of the Board

For the year ended 31 December 2022

Name	Position	How position on Board gained	Occupation	Term expired/expires
Philippa Henwood	Presiding Member	Elected Nov 2017, Relected Dec 2020		Sep-23
Tineke Giddy	Principal	Appointed	Principal	Jul-22
Vikki Martin	Acting Principal	Appointed	Principal	Dec-22
Fiona Hayvice	Parent Rep	Elected Jun 2019		Sep-22
Phillip Martin	Parent Rep	Elected Aug 2022		Sep-25
Daniel Neely	Parent Rep	Elected Jun 2019		Sep-22
Niky Clegg	Staff Rep	Elected Aug 2022		Sep-25
Megan Hunt	Secretary	Appointed 2021		Mar-22
Makere Derbyshire	Parent Rep	Elected Dec 2020		Sep-23
Maz Mace	Parent Rep	Elected Aug 2022		Sep-25
Rebecca Barnes	Parent Rep	Elected Aug 2022		Sep-25

OWHIRO BAY SCHOOL

Kiwisport / Statement of Compliance with Employment Policy For the year ended 31 December 2022

Kiwisport is a Government funding initiative to support sport for school aged children.

In 2022 the School received Kiwi Sport funding of \$1,825 (2021: \$1,768).

Kiwisport funding was used to:

1. Cover registration fees for those unable to afford floorball, netball, or touch fees.
2. Transport students to the Southern Zone and Inter Zone sports event-Cross Country and Athletics.
3. Contribute towards the cost of professional swimming lessons at both Little Makos in Berhampore and WRAC (Kilbirnie Pool).

Statement of Compliance with Employment Policy

For the year ended 31 December 2022 Owhiro Bay School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspect of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contract of all staff employed by the Board.
- Ensures all employees and applicants for employments are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.