

Cobden School Attendance Plan

We want to ensure that all tamariki at Te Kura o Cobden attend regularly, supporting their right to access education and reach their full potential. Our goal aligns with the government's national target: **80% of students attend more than 90% of the time**. This plan outlines proactive and responsive strategies to improve and sustain student attendance.

Clear Expectations for Attendance

- Attendance expectations will be communicated:
- At enrolment.
 - At the beginning of each year and each term.
 - Via newsletters, website, and social media updates.
 - Through individual conversations when necessary.

Roles and Responsibilities

WHĀNAU

- Ensure tamariki attend school unless sick or excused.
- Promote good attendance habits.
- Communicate with the school about absences.
- Support school efforts to improve attendance.

SCHOOL

- Clearly communicate attendance expectations.
- Monitor and record attendance daily.
- Notify parents promptly of absences.
- Help tamariki overcome attendance barriers.
- Share attendance patterns with the Board.
- Report patterns to the Board and follow the STAR framework.

MINISTRY OF EDUCATION

- Monitor school attendance data and compliance.
- Support schools with tools and services.
- Coordinate responses for chronic attendance issues.
- Assist with complex cases, including legal steps if needed.

Stepped Attendance Response (STAR)

STEP 1: Good Attendance (≤ 5 days absent/term)

- **Monitor** attendance regularly.
- **Celebrate good attendance** (certificates, rewards).
- **Communicate** with whānau about the importance of attendance.

STEP 2: Worrying Attendance (≤ 10 days absent/term)

- **Contact parents** to discuss absences.
- **Support students** to catch up.
- Offer in-school help (e.g., counselling, food).
- **Send formal notice** if patterns emerge.
- **Track interventions** closely.

STEP 3: Concerning Attendance (≤ 15 days absent/term)

- **Escalate communication** with parents.
- **Hold face-to-face meetings** to understand issues.
- Create a tailored **support plan**.
- **Involve external agencies** if needed.
- **Monitor progress** with regular check-ins.

STEP 4: Serious Concern (> 15 days absent/term)

- **Send formal warning** and meet urgently.
- Launch **multi-agency response**.
- Implement **Intensive Attendance Plan**.
- Consider Ministry/legal action if unresolved.
- Unenrol only as a last resort under guidelines.

STEP 5: Daily Operations

- **Review attendance weekly** in leadership meetings.
- Share trends with staff each term.
- Survey students and whānau yearly to identify barriers.

STEP 6: Community Collaboration

- Work with agencies (e.g., Attendance Services, Oranga Tamariki).
- Join local attendance hui.
- **Share strategies** with whānau and community partners.

Step 7: Communication & Reporting

- Report attendance to the Board each term.
- **Provide updates via newsletters and website.**
- Share **student attendance reports** with parents at least twice a year.

STEP 8: Review & Improvement

- **Review attendance plan and data annually.**
- **Collect feedback** from staff, whānau, and students.
- **Update practices** in line with SchoolDocs policy.

KEY TARGET
80% of students
attending over 90%
of the time.

Reduction in students at "concerning" and "serious concern" levels.
Increased whānau engagement
and partnership in attendance solutions.

For more see bit.ly/cobden_attendance_plan



At Te Kura o Cobden

Tamariki are expected to attend school every day they are able.

Cobden School's attendance plan has been implemented to improve student attendance and learning outcomes.

COBDEN SCHOOL

NEWSLETTER

Caring, Co operation, Communication
Manaakitanga, Mahi Ngatahi, Korero Mai



A community of learners where wellbeing and relationships encourage ākonga to be confident, engaged and caring critical thinkers.

www.cobden.school.nz

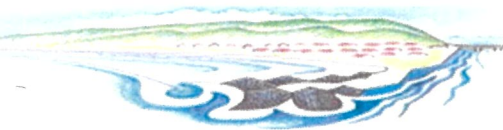
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COBDEN SCHOOL

Newsletter 6 June 2025



Kia ora e te whānau,

We're excited to launch our Term 2 focus on attendance and social awareness – and we need your eyes and ears!

Following on from our campaign last year and a strong start to this year, with improved punctuality, reduced chronic absences, and growing whānau engagement, we're continuing the momentum.

Regular attendance is key to learning success, wellbeing, and strong social connections for our tamariki.

As part of our next steps, we'll be running an awareness campaign across our social media platforms and Skool Loop – keep a close eye out! There'll be valuable updates, tips, and stories to support attendance and for those who take the time to engage, there's a hidden giveaway in the mix!

Hint: The more you interact, the more likely you are to uncover it.

Let's stay connected, stay consistent, and keep showing up for our tamariki. Every day truly counts.

Ngā mihi,
Noula Markham
Principal



Cobden School

Important Dates 2025 - Also on the Skool Loop Calendar tab

Term 2

Monday 9th June

Tuesday 10th June

Friday 13th June

Friday 13th June

Thursday 19th June

Thursday 19th June

Friday 20th June

Monday 23rd June

Tuesday 24th June

Tuesday 24th June

Friday 27th June

Friday 27th June

Friday 27th June

Scholastic Lucky Book Club issue 4 - Orders Close.

Kowhai 2 - Be at school by 8.40am for the Technology Bus

"Wear Yellow" for Harold - Gold Coin Mufti Day for Life Education

Assembly 12pm in the Hall - Led by Mokomoko 1 - Whanau can stay for lunch

Kowhai 2 - Be at school by 8.40am for the Technology Bus

Matariki Disco 5pm to 7.30pm - Please bring a plate of food for shared Kai

Public Holiday - Matariki - School Closed.

Teacher Only Day - School Closed.

Kowhai 2 - Be at school by 8.40am for the Technology Bus

Cobden School Board Meeting - 5.30pm Staffroom

"Fluro Friday" for St John Appeal - Gold Coin Mufti Day

Assembly 12pm in the Hall - Led by Kowhai 1 - Whanau can stay for lunch

Last Day of Term 2

Term 3

Monday 14th July

Tuesday 22nd July

Wednesday 23rd July

Thursday 24th July

Friday 25th July

Tuesday 12th August

Wednesday 13th August

Friday 15th August

Friday 29th August

Wednesday 10th September

Monday 15th September

Tuesday 16th September

Wednesday 17th September

Term 3 Begins.

Early Closure at 2pm for Three-way Learning Conferences.

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3.15 Three-way Learning Conferences.

"Red Nose Day" Gold Coin Mufti Day for Cure Kids

Cobden School Board Meeting - 5.30pm Staffroom

School Photos

"Westpac Chopper Appeal" - Gold Coin Mufti Day

"Daffodil Day" - Gold Coin Mufti Day for the Cancer Society

"Wig/Wacky Hair Wednesday" - Gold Coin Mufti Day for Blood Cancer

West Coast Kapa Haka Festival at Westland High School in Hokitika

Cobden School Board Meeting - 5.30pm Staffroom

"SPCA come as your favourite Animal" - Gold Coin Mufti Day

Disclaimer: Dates and Times are correct at the time of printing but are subject to change.

PB4L - Positive Behaviour for Learning

Caring, Co-operation, Communication

This terms focus:

"Mahi Ngatahi - Co-operation"

"Play Fair, Stay Cool, Include All"

Values Card Winners:

Term 2	Week 5	Indie, Emilie M & Ayda
	Week 6	Kenzie, Nirvana & Shailee



Every week this term we have been using a tuakana-teina approach, with Kōwhai seniors joining the Mokomoko juniors for buddy reading, then working together in cooperative games. We are seeing awesome demonstrations of the school values as well as an emphasis on our termly focus.



Thank you to everyone who came to Mokomoko's "Culture and Identity" Shared Lunch.



Below:

Students are enjoying having their Library space back following renovations for our Technology space.



Left: Our new Technology Multi-purpose Space is complete!

The students are looking forward to using the new space for cooking, science and various other Technology activities.



Thank you for your support!
Our "Wear Green" for Hidden Disabilities Sunflower Movement Mufti Day raised \$121.60.



Thank you to Mr Markham who sponsored our new senior Basketball tops for the Cobden Crushers!

