

Cobden School Attendance Plan

We want to ensure that all tamariki at Te Kura o Cobden attend regularly, supporting their right to access education and reach their full potential. Our goal aligns with the government's national target: **80% of students attend more than 90% of the time**. This plan outlines proactive and responsive strategies to improve and sustain student attendance.

Clear Expectations for Attendance

- Attendance expectations will be communicated:
- At enrolment.
 - At the beginning of each year and each term.
 - Via newsletters, website, and social media updates.
 - Through individual conversations when necessary.

Roles and Responsibilities

WHĀNAU

- Ensure tamariki attend school unless sick or excused.
- Promote good attendance habits.
- Communicate with the school about absences.
- Support school efforts to improve attendance.

SCHOOL

- Clearly communicate attendance expectations.
- Monitor and record attendance daily.
- Notify parents promptly of absences.
- Help tamariki overcome attendance barriers.
- Share attendance patterns with the Board.
- Report patterns to the Board and follow the STAR framework.

MINISTRY OF EDUCATION

- Monitor school attendance data and compliance.
- Support schools with tools and services.
- Coordinate responses for chronic attendance issues.
- Assist with complex cases, including legal steps if needed.

Stepped Attendance Response (STAR)

STEP 1: Good Attendance (≤ 5 days absent/term)

- **Monitor** attendance regularly.
- **Celebrate good attendance** (certificates, rewards).
- **Communicate** with whānau about the importance of attendance.

STEP 2: Worrying Attendance (≤ 10 days absent/term)

- **Contact parents** to discuss absences.
- **Support students** to catch up.
- Offer in-school help (e.g., counselling, food).
- **Send formal notice** if patterns emerge.
- **Track interventions** closely.

STEP 3: Concerning Attendance (≤ 15 days absent/term)

- **Escalate communication** with parents.
- **Hold face-to-face meetings** to understand issues.
- Create a tailored **support plan**.
- **Involve external agencies** if needed.
- **Monitor progress** with regular check-ins.

STEP 4: Serious Concern (> 15 days absent/term)

- **Send formal warning** and meet urgently.
- Launch **multi-agency response**.
- Implement **Intensive Attendance Plan**.
- Consider Ministry/legal action if unresolved.
- Unenrol only as a last resort under guidelines.

STEP 5: Daily Operations

- **Review attendance weekly** in leadership meetings.
- Share trends with staff each term.
- Survey students and whānau yearly to identify barriers.

STEP 6: Community Collaboration

- Work with agencies (e.g., Attendance Services, Oranga Tamariki).
- Join local attendance hui.
- **Share strategies** with whānau and community partners.

Step 7: Communication & Reporting

- Report attendance to the Board each term.
- **Provide updates via newsletters and website.**
- Share **student attendance reports** with parents at least twice a year.

STEP 8: Review & Improvement

- Review attendance plan and data annually.
- **Collect feedback** from staff, whānau, and students.
- **Update practices** in line with SchoolDocs policy.

KEY TARGET
80% of students
attending over 90%
of the time.

Reduction in students at "concerning" and "serious concern" levels.
Increased whānau engagement and partnership in attendance solutions.

For more see bit.ly/cobden_attendance_plan



At Te Kura o Cobden

Tamariki are expected to attend school every day they are able.

Cobden School's attendance plan has been implemented to improve student attendance and learning outcomes.

COBDEN SCHOOL

NEWSLETTER

Caring, Co operation, Communication
Manaakitanga, Mahi Ngatahi, Korero Mai



A community of learners where wellbeing and relationships encourage ākonga to be confident, engaged and caring critical thinkers.

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COBDEN SCHOOL

Newsletter 19th June 2025



Kia ora tātou,

As we approach the final week of the term, I want to acknowledge what a significant and productive term it has been. I'm proud to share that our students are making strong progress in Reading, Writing, and Maths—many are right on track thanks to their hard work and your continued support.

One clear trend we've noticed is the positive impact of regular attendance. Students who attend consistently have shown noticeably greater progress. Let's continue to work together next term to support every child in coming to school regularly, so they can make the most of their learning opportunities.

This year, one of our school-wide goals has been to actively engage with whānau. Through our Matariki celebrations, this goal has been absolutely achieved. Our Matariki whānau team has been incredible—giving tirelessly of their time and energy to ensure meaningful, inclusive celebrations for everyone. A heartfelt thank you to each and every one of you who contributed to making this such a special occasion for our kura. All the hard work of the organising group will come to life tonight as we celebrate Matariki together.

Student reports will be going home next week. These provide a valuable snapshot of each child's learning journey so far this year, and we encourage you to take the time to read and discuss them together at home. Bookings for our 3-way learning conferences will open in Skool Loop on Wednesday, 26th June—a key opportunity for students, whānau, and teachers to reflect on progress and set future learning goals.

Please also note that Monday 23rd June will be a Teacher Only Day. Our teaching team will be using this valuable time to engage in professional learning around the new maths curriculum, ensuring we continue to deliver high-quality, engaging, and effective mathematics teaching across the school. Thank you once again for your support and commitment to our ākonga.

Ngā mihi,
Noula Markham
Principal



Cobden School

Important Dates 2025 - Also on the Skool Loop Calendar tab

Term 2

Thursday 19th June

Friday 20th June

Monday 23rd June

Tuesday 24th June

Tuesday 24th June

Thursday 26th June

Thursday 26th June

Friday 27th June

Friday 27th June

Friday 27th June

Friday 27th June

Term 3

Monday 14th July

Tuesday 22nd July

Wednesday 23rd July

Thursday 24th July

Friday 25th July

Wednesday 6th August

Tuesday 12th August

Wednesday 13th August

Friday 15th August

Friday 29th August

Matariki Disco 5pm to 7pm - Please bring a plate of food for shared Kai

Public Holiday - Matariki - School Closed.

Teacher Only Day - School Closed.

Kowhai 2 - Be at school by 8.40am for the Technology Bus

Cobden School Board Meeting - 5.30pm Staffroom

Mid Year Student Reports go home with Students

Bookings open on Skool Loop for Three-way Learning Conferences

"Fluro Friday" for St John Appeal - Gold Coin Mufti Day

Assembly 12pm in the Hall - Led by Kowhai 1 - Whanau can stay for lunch

Grey District Library Winter Reading Challenge - Passports handed out

Last Day of Term 2

Term 3 Begins.

Early Closure at 2pm for Three-way Learning Conferences.

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3.15 Three-way Learning Conferences.

"Red Nose Day" Gold Coin Mufti Day for Cure Kids

3.30pm Parent meeting with Public Health Nurse Julie - Healthy Eating

Cobden School Board Meeting - 5.30pm Staffroom

School Photos

"Westpac Chopper Appeal" - Gold Coin Mufti Day

"Daffodil Day" - Gold Coin Mufti Day for the Cancer Society

Disclaimer: Dates and Times are correct at the time of printing but are subject to change.

PB4L - Positive Behaviour for Learning

Caring, Co-operation, Communication

This terms focus:

"Mahi Ngatahi - Co-operation"

"Play Fair, Stay Cool, Include All"

Values Card Winners:

Term 2	Week 7	Indie-Lee & Sadie
	Week 8	Cam, Luna & Raven

Throughout the term, we've been so proud to see our tamariki becoming more thoughtful and inclusive in how they play and work together. There is a noticeable drop in playground referrals and more positive peer interactions, it's clear they're growing as learners.



Cobden Royals - Cobden students celebrated the Kings Birthday with a Royal Mufti day and posh morning tea. Thank you to Michelle G for all your scones pikelets and baking for this special occasion. Kenzie and Zarleah were voted Queen and King of Cobden.



Wanted:
2nd hand toys for the school shop.

**Health eating - enjoying a variety of food
for growth and wellbeing**



6th of August at 3:30pm at Cobden School
A parent event to support parents to get children to eat healthy by widening the variety of food they eat.

Thank you for your support!
Our "Wear Yellow" for Harold -
Life Education Mufti Day raised \$89.50.

