



## **ANNUAL REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**School Directory**

**Ministry Number:** 4047

**Principal:** Kerry Hawkins

**School Address:** 55 Eden Crescent, Glengarry, Invercargill, 9810

**School Phone:** 03 217 9332

**School Email:** [admin@waverleypark.school.nz](mailto:admin@waverleypark.school.nz)

# WAVERLEY PARK SCHOOL

Annual Report - For the year ended 31 December 2022

## Index

Page	Statement
------	-----------

### Financial Statements

<a href="#">1</a>	Statement of Responsibility
<a href="#">2</a>	Members of the Board
<a href="#">3</a>	Statement of Comprehensive Revenue and Expense
<a href="#">4</a>	Statement of Changes in Net Assets/Equity
<a href="#">5</a>	Statement of Financial Position
<a href="#">6</a>	Statement of Cash Flows
<a href="#">7 - 20</a>	Notes to the Financial Statements

### Other Information

Analysis of Variance

Kiwisport

Independent Auditor's Report

# Waverley Park School

## Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the School.

The School's 2022 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Presiding Member

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Presiding Member

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

# Waverley Park School

## Members of the Board

For the year ended 31 December 2022

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Reuben Donaldson	Presiding Member	Elected	Jun 2022
Kerry Hawkins	Principal	ex Officio	
Metua Marama	Parent Representative	Elected	Dec 2023
Cressida Evans	Parent Representative	Elected	Dec 2023
Emma Furlonge	Parent Representative	Elected	Jun 2022
Elizabeth Gerrard	Staff Representative	Elected	Jun 2022
Rebecca Wright	Parent Representative Presiding Member	Elected Elected	Sep 2022 Sep 2025
Ariana Cunninghame	Parent Representative	Elected	Sep 2025
Kylie Tecofsky	Parent Representative	Elected	Sep 2025
Andrea de Vries	Parent Representative	Appointed	Sep 2025
Raiha Johnson	Staff Representative	Elected	Sep 2025

# Waverley Park School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	2,650,679	2,567,084	2,488,105
Locally Raised Funds	3	36,480	27,105	45,112
Interest Income		9,779	2,500	3,040
		<u>2,696,938</u>	<u>2,596,689</u>	<u>2,536,257</u>
<b>Expenses</b>				
Locally Raised Funds	3	19,541	14,630	36,895
Learning Resources	4	1,946,951	1,933,155	1,876,070
Administration	5	299,477	313,291	256,209
Finance		3,990	-	2,813
Property	6	381,883	379,303	392,678
Loss on Disposal of Property, Plant and Equipment		7,083	-	2,815
		<u>2,658,925</u>	<u>2,640,379</u>	<u>2,567,480</u>
<b>Net Surplus / (Deficit) for the year</b>		38,013	(43,690)	(31,223)
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>38,013</u>	<u>(43,690)</u>	<u>(31,223)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Waverley Park School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Equity at 1 January</b>	613,520	613,520	640,138
Total comprehensive revenue and expense for the year	38,013	(43,690)	(31,223)
Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	4,605
Contribution to Ministry Project	(568)	-	-
<b>Equity at 31 December</b>	650,965	569,830	613,520
Accumulated comprehensive revenue and expense	650,965	569,830	613,520
<b>Equity at 31 December</b>	650,965	569,830	613,520

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Waverley Park School

## Statement of Financial Position

As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	368,086	250,831	251,651
Accounts Receivable	8	143,366	125,776	125,776
GST Receivable		-	5,928	5,928
Prepayments		11,150	9,296	9,296
Inventories	9	1,728	1,738	1,738
Investments	10	271,981	269,346	269,346
Funds Receivable for Capital Works Projects	16	-	51,116	51,116
		<u>796,311</u>	<u>714,031</u>	<u>714,851</u>
<b>Current Liabilities</b>				
GST Payable		1,091	-	-
Accounts Payable	12	162,635	171,286	171,286
Revenue Received in Advance	13	2,518	2,243	2,243
Provision for Cyclical Maintenance	14	32,987	25,714	7,200
Finance Lease Liability	15	26,541	18,971	18,971
Funds held for Capital Works Projects	16	-	22,648	22,648
Funds Held on Behalf of the RT Literacy Cluster	17	12,844	23,911	23,911
Funds Held on Behalf of the Nga Taonga Cluster	18	294	-	-
Funds Held on Behalf of the Refugee Settlement	19	58,491	14,131	14,131
Funds Held on Behalf of the Tuinga Tahī Cluster	20	3,741	2,695	2,695
Funds Held on Behalf of the Waihopaitaka Cluster	21	3,137	-	-
Funds Held on Behalf of the Dirty Dozen Attendance Cluster	22	16,304	-	-
		<u>320,583</u>	<u>281,599</u>	<u>263,085</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>475,728</b>	<b>432,432</b>	<b>451,766</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	228,329	178,319	213,989
		<u>228,329</u>	<u>178,319</u>	<u>213,989</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	13,143	20,400	31,714
Finance Lease Liability	15	39,949	20,521	20,521
		<u>53,092</u>	<u>40,921</u>	<u>52,235</u>
<b>Net Assets</b>		<u><u>650,965</u></u>	<u><u>569,830</u></u>	<u><u>613,520</u></u>
<b>Equity</b>		<u><u>650,965</u></u>	<u><u>569,830</u></u>	<u><u>613,520</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Waverley Park School

## Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		725,720	845,241	636,538
Locally Raised Funds		37,549	27,105	48,242
Goods and Services Tax (net)		7,019	-	(7,102)
Payments to Employees		(499,088)	(434,488)	(442,491)
Payments to Suppliers		(204,858)	(432,848)	(225,323)
Interest Received		6,978	2,500	3,116
Net cash from/(to) Operating Activities		73,320	7,510	12,980
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(7,683)	(8,330)	(20,815)
Purchase of Investments		(2,635)	-	(50,584)
Proceeds from Sale of Investments		-	-	48,084
Net cash from/(to) Investing Activities		(10,318)	(8,330)	(23,315)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	4,605
Contribution to Ministry Project		(568)	-	-
Finance Lease Payments		(28,541)	-	(24,535)
Funds Administered on Behalf of Third Parties		82,542	-	(714,699)
Net cash from/(to) Financing Activities		53,433	-	(734,629)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>116,435</b>	<b>(820)</b>	<b>(744,964)</b>
Cash and cash equivalents at the beginning of the year	7	251,651	251,651	996,615
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>368,086</b>	<b>250,831</b>	<b>251,651</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Waverley Park School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Waverley Park School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 27b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programmes are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **1.8. Inventories**

Inventories are consumable items held for sale and comprised of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **1.9. Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### ***Finance Leases***

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the Statement of Comprehensive Revenue and Expense over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

## **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10-40 years
Furniture and equipment	5-15 years
Information and communication technology	3-5 years
Motor vehicles	8 years
Attached units equipment	10-15 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

### **1.11. Impairment of property, plant and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.

#### **1.14. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

#### **1.15. Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.16. Funds held for Capital Works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.17. Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the Resource Teachers of Learning & Behaviour programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **1.18. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### **1.19. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to the Statement of Comprehensive Revenue and Expense.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in the Statement of Comprehensive Revenue and Expense.

#### **1.20. Borrowings**

Borrowings, on normal commercial terms, are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

**1.21. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**1.22. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**1.23. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	702,493	619,024	670,748
Teachers' Salaries Grants	1,440,977	1,450,000	1,423,139
Use of Land and Buildings Grants	274,369	265,000	245,873
Healthy Lunch Programme Grant	185,518	185,518	132,432
Other Government Grants	47,322	47,542	15,913
	<u>2,650,679</u>	<u>2,567,084</u>	<u>2,488,105</u>

The School has opted in to the donations scheme for this year. Total amount received was \$40,350 (2021: \$42,750).

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations & Bequests	75	-	2,362
Fees for Extra Curricular Activities	20,631	14,030	27,037
Trading	16	-	16
Fundraising & Community Grants	12,879	12,945	13,656
Other Revenue	2,879	130	2,041
	<u>36,480</u>	<u>27,105</u>	<u>45,112</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	18,870	14,630	35,085
Other Locally Raised Funds Expenditure	671	-	1,810
	<u>19,541</u>	<u>14,630</u>	<u>36,895</u>
<i>Surplus / (Deficit) for the year Locally raised funds</i>	<u>16,939</u>	<u>12,475</u>	<u>8,217</u>

## 4. Learning Resources

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	49,949	65,736	17,629
Equipment Repairs	7,565	7,200	8,153
Information and Communication Technology	586	21,940	-
Library Resources	1,599	1,600	602
Employee Benefits - Salaries	1,831,967	1,779,179	1,794,150
Staff Development	9,836	13,500	11,812
Depreciation	45,449	44,000	43,724
	<u>1,946,951</u>	<u>1,933,155</u>	<u>1,876,070</u>

## 5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	4,635	4,635	4,500
Board Fees	3,125	3,000	2,550
Board Expenses	3,020	2,300	348
Communication	982	1,210	1,018
Consumables	12,627	17,550	17,778
Healthy Lunch Programme Expenses	185,518	185,518	132,432
Other	5,494	6,830	5,735
Employee Benefits - Salaries	74,412	80,808	82,204
Insurance	6,974	8,500	7,104
Service Providers, Contractors and Consultancy	2,690	2,940	2,540
	<u>299,477</u>	<u>313,291</u>	<u>256,209</u>

## 6. Property

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	6,307	7,070	5,811
Consultancy and Contract Services	22,388	22,709	21,424
Cyclical Maintenance Provision	7,216	7,200	1,194
Grounds	2,800	3,150	15,683
Heat, Light and Water	22,195	20,400	17,738
Rates	3,056	3,430	2,970
Repairs and Maintenance	16,147	17,000	54,805
Use of Land and Buildings	274,369	265,000	245,873
Security	1,782	2,000	2,131
Employee Benefits - Salaries	25,623	31,344	25,049
	<u>381,883</u>	<u>379,303</u>	<u>392,678</u>

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Bank Accounts	368,086	250,831	251,651
Cash and Cash Equivalents for Statement of Cash Flows	<u>368,086</u>	<u>250,831</u>	<u>251,651</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$368,086 Cash and Cash Equivalents, \$12,844 is held by the School on behalf of the RT Literacy cluster. See note 17 for details of how the funding received for the cluster has been spent in the year.

Of the \$368,086 Cash and Cash Equivalents, \$294 is held by the School on behalf of the Nga Taonga cluster. See note 18 for details of how the funding received for the cluster has been spent in the year.

Of the \$368,086 Cash and Cash Equivalents, \$58,491 is held by the School on behalf of the Refugee Settlement cluster. See note 19 for details of how the funding received for the cluster has been spent in the year.

Of the \$368,086 Cash and Cash Equivalents, \$3,741 is held by the School on behalf of the Tuinga Tahi cluster. See note 20 for details of how the funding received for the cluster has been spent in the year.

Of the \$368,086 Cash and Cash Equivalents, \$3,137 is held by the School on behalf of the Waihopaitaka cluster. See note 21 for details of how the funding received for the cluster has been spent in the year.

Of the \$368,086 Cash and Cash Equivalents, \$16,304 is held by the School on behalf of the Dirty Dozen Attendance cluster. See note 22 for details of how the funding received for the cluster has been spent in the year.

## 8. Accounts Receivable

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	935	1,729	1,729
Receivables from the Ministry of Education	9,454	-	-
Interest Receivable	3,160	359	359
Banking Staffing Underuse	10,538	-	-
Teacher Salaries Grant Receivable	119,279	123,688	123,688
	<u>143,366</u>	<u>125,776</u>	<u>125,776</u>
Receivables from Exchange Transactions	4,095	2,088	2,088
Receivables from Non-Exchange Transactions	139,271	123,688	123,688
	<u>143,366</u>	<u>125,776</u>	<u>125,776</u>



## 9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	1,728	1,738	1,738
	<u>1,728</u>	<u>1,738</u>	<u>1,738</u>

## 10. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	271,981	269,346	269,346
Total Investments	<u>271,981</u>	<u>269,346</u>	<u>269,346</u>

## 11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
<b>2022</b>						
Building Improvements	134,798	-	-	-	(5,058)	129,740
Furniture and Equipment	10,327	4,267	(736)	-	(2,722)	11,136
Information and Communication Technology	16,000	3,333	(4,146)	-	(6,000)	9,187
Leased Assets	40,854	56,734	-	-	(30,126)	67,462
Library Resources	12,010	2,538	(2,201)	-	(1,543)	10,804
<b>Balance at 31 December 2022</b>	<u>213,989</u>	<u>66,872</u>	<u>(7,083)</u>	<u>-</u>	<u>(45,449)</u>	<u>228,329</u>

The net carrying value of equipment held under a finance lease is \$67,462 (2021: \$40,854)

### Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$
Building Improvements	194,988	(65,248)	129,740	194,988	(60,190)	134,798
Furniture and Equipment	186,499	(175,363)	11,136	185,186	(174,859)	10,327
Information and Communication Technology	87,214	(78,027)	9,187	92,563	(76,563)	16,000
Leased Assets	98,245	(30,783)	67,462	94,340	(53,486)	40,854
Library Resources	26,587	(15,783)	10,804	29,444	(17,434)	12,010
<b>Balance at 31 December</b>	<u>593,533</u>	<u>(365,204)</u>	<u>228,329</u>	<u>596,521</u>	<u>(382,532)</u>	<u>213,989</u>

## 12. Accounts Payable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Creditors	7,925	7,934	7,934
Accruals	4,635	4,500	4,500
Banking Staffing Overuse	-	6,843	6,843
Employee Entitlements - Salaries	145,148	144,871	144,871
Employee Entitlements - Leave Accrual	4,927	7,138	7,138
	<u>162,635</u>	<u>171,286</u>	<u>171,286</u>
Payables for Exchange Transactions	162,635	171,286	171,286
	<u>162,635</u>	<u>171,286</u>	<u>171,286</u>

The carrying value of payables approximates their fair value.

### 13. Revenue Received in Advance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Other Revenue in Advance	2,518	2,243	2,243
	<u>2,518</u>	<u>2,243</u>	<u>2,243</u>

### 14. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	38,914	38,914	37,720
Increase to the Provision During the Year	7,870	7,200	7,221
Other Adjustments	(654)	-	(6,027)
Provision at the End of the Year	<u>46,130</u>	<u>46,114</u>	<u>38,914</u>
Cyclical Maintenance - Current	32,987	25,714	7,200
Cyclical Maintenance - Non current	13,143	20,400	31,714
	<u>46,130</u>	<u>46,114</u>	<u>38,914</u>

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	30,255	21,137	21,137
Later than One Year and no Later than Five Years	42,855	23,181	23,181
Future Finance Charges	(6,620)	(4,826)	(4,826)
	<u>66,490</u>	<u>39,492</u>	<u>39,492</u>
<b>Represented by:</b>			
Finance lease liability - Current	26,541	18,971	18,971
Finance lease liability - Non current	39,949	20,521	20,521
	<u>66,490</u>	<u>39,492</u>	<u>39,492</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2022	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Boiler Replacement - project 19-008	(23,730)	38,886	(15,156)	-	-
Block C & A - Stage 1 - project 19-032	(27,386)	50,729	(23,343)	-	-
Staffroom upgrade - project 20-018	22,648	14,999	(38,215)	568	-
Totals	(28,468)	104,614	(76,714)	568	-

2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Fencing	6,678	-	(6,678)	-	-
Boiler Replacement - project 19-008	407,688	100,000	(531,418)	-	(23,730)
Block C & A - Stage 1 - project 19-032	156,445	-	(183,831)	-	(27,386)
Carpark	(4,896)	7,164	(2,268)	-	-
Staffroom upgrade - project 20-018	124,881	-	(102,233)	-	22,648
Block C & A - Stage 2 - project 224378	8,654	21,516	(30,170)	-	-
Totals	699,450	128,680	(856,598)	-	(28,468)

### Represented by:

Funds Held on Behalf of the Ministry of Education	22,648
Funds Receivable from the Ministry of Education	(51,116)

## 17. Funds Held on Behalf of the RT Literacy Cluster

Waverley Park School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Literacy to its cluster of schools.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	23,911	23,911	14,547
Funds Received from Cluster Members	13,044	16,183	15,929
Funds Received from Ministry of Education	15,584	-	-
Funds Spent on Behalf of the Cluster	(39,695)	(16,183)	(6,565)
Funds Held at Year End	12,844	23,911	23,911

## 18. Funds Held on Behalf of the Nga Taonga Cluster

Waverley Park School is the lead school and holds funds on behalf of the Nga Taonga cluster.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	-	-	452
Funds Received from Cluster Members	1,239	-	619
Funds Spent on Behalf of the Cluster	(945)	-	(1,071)
Funds Held at Year End	294	-	-

## 19. Funds Held on Behalf of the Refugee Settlement

Waverley Park School is the lead school and holds funds on behalf of the Refugee Settlement.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	14,131	14,131	10,191
Funds Received from Cluster Members	92,662	92,662	85,469
Funds Received from Ministry of Education	21,526	-	-
Funds Spent on Behalf of the Cluster	(69,828)	(92,662)	(81,529)
Funds Held at Year End	58,491	14,131	14,131

## 20. Funds Held on Behalf of the Tuinga Tahī Cluster

Waverley Park School is the lead school and holds funds on behalf of the Tuinga Tahī cluster.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	2,695	2,695	2,786
Funds Received from Cluster Members	1,584	-	1,078
Funds Spent on Behalf of the Cluster	(538)	-	(1,169)
Funds Held at Year End	3,741	2,695	2,695

## 21. Funds Held on Behalf of the Waihopaitaka Cluster

Waverley Park School is the lead school and holds funds on behalf of the Waihopaitaka cluster.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	-	-	-
Funds Received from Cluster Members	24,000	-	-
Funds Spent on Behalf of the Cluster	(20,863)	-	-
Funds Held at Year End	3,137	-	-

## 22. Funds Held on Behalf of the Dirty Dozen Attendance Cluster

Waverley Park School is the lead school and holds funds on behalf of the Dirty Dozen Attendance cluster.

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held at Beginning of the Year	-	-	-
Funds Received from Ministry of Education	30,000	-	-
Funds Spent on Behalf of the Cluster	(13,696)	-	-
Funds Held at Year End	16,304	-	-

## 23. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 24. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Associate Principal and Senior Management.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	3,125	2,550
<i>Leadership Team</i>		
Remuneration	461,175	453,062
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	464,300	455,612

There are seven members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (2 members) and Property (3 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	150-160
Benefits and Other Emoluments	1-10	1-10
Termination Benefits	0 - 0	0 - 0

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 -110	2.00	1.00
110 -120	-	-
120 - 130	-	-
	2.00	1.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 25. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual \$	2021 Actual \$
Total	-	-
Number of People	-	-

## 26. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

## 27. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has not entered into any contract agreements for capital works.

(Capital commitments in relation to Ministry projects at 31 December 2021: \$141,663)

### (b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: nil)

## 28. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	368,086	250,831	251,651
Receivables	143,366	125,776	125,776
Investments - Term Deposits	271,981	269,346	269,346
Total Financial assets measured at amortised cost	<u>783,433</u>	<u>645,953</u>	<u>646,773</u>

### Financial liabilities measured at amortised cost

Payables	162,635	171,286	171,286
Borrowings - Loans	-	-	-
Finance Leases	66,490	39,492	39,492
Painting Contract Liability	-	-	-
Total Financial liabilities measured at amortised Cost	<u>229,125</u>	<u>210,778</u>	<u>210,778</u>

## 29. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 30. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.