



Welcome to Henderson North School



***Principal/Tumuaki -
Donna Nee***

***Deputy Principals -
Cindy Zahra & Paul Simmons***

***Chairperson of the Board of Trustees -
Julie-Ann Thumath***

“Together we create and inspire success”

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Our School

Henderson North School
is a safe and peaceful place for learning and playing.

Pepehā

Ko ngā rau pou a Maki ngā maunga
Ko te Wao nui a Tiriwa te ngāhere
Ko Te Wai o Pareira te awa
Ko Waitematā te moana
Ko Tainui te waka
Ko Te Kawerau a Maki te iwi
Ko Henderson North School te kura

Henderson North School opened in February 1957. Our school is built on the land that was held by Te Kawerau a Maki. A small Māori tribe who recently settled their treaty claims. It was once a kauri forest. The trees were chopped down by John Henderson and the kauri logs taken away down the Whau River and across to Auckland and then across the world, but we still have remnants in our school including kauri stumps under our field and buildings, and occasionally kauri gum is found. The school logo is a kauri sapling, so we keep the memory alive.

Our Vision

Through the support and example of the school and families working together we aim to help learners to...

- be independent and believe in themselves as learners.*
- recognise achievements and plan ways of improving*
- take responsibility for their choices*
- have respect for themselves, for others and the environment*
- be resilient with challenges and optimistic about future success*



OUR VALUES

Manaaki

Welcoming others and building relationships based on respect, care, and reciprocity. At Henderson North, we are committed to creating a warm and inclusive environment where everyone feels valued and respected.

Tiaki

Caring for people, place, and our environment for our future. This value reminds us to look after each other and the world around us, ensuring a sustainable and positive future for all.

Pono

Acting with integrity, honesty, and transparency. We encourage our students and staff to always do what's right, even when no one is watching, and to be open and honest in all their actions.

Pōtikitanga

Being curious, ingenious, and adventurous of spirit. At Henderson North, we embrace learning as a journey of exploration and discovery. We want our students to ask questions, take risks, and think outside the box.

These values are more than just words – they define who we are as a school. When these values are fully embraced and embedded into our daily lives, they create a strong and positive foundation for the learning and growth that takes place at our school.

General Information

ABSENCES - Attendance at school is compulsory from the age of 6. If your child is absent for whatever reason please contact the school office by phone (09) 838 8229 and leave a message on our absentee line, download the school app 'Skool Loop' and contact us or text 021 0248 3806 or email us at office@hns.school.nz - before 9.00am - a written note or medical certificate on the child's return to school would be appreciated by the teacher for their records. Please note that after three days absence of your child being sick you will need to provide a medical certificate.

ACCESS TO PUPILS - Parents/caregivers must check in at the school office if they wish to take children from school during school hours. Parents are to make contact through the school office at all times. All children must be signed out at the school office and then the sign out form shown to the classroom teacher before they can leave the grounds.

ART EXHIBITION - We do a lot of amazing Art at Henderson North School, look around our school and see it on our walls. Every other year we have an Art Exhibition that you can come along to and view our art work in our school hall.



ASSEMBLIES - All Professional Learning Groups hold assemblies at various times throughout the week. Please contact the school office for more information. Parents are invited to share in these occasions. Sharing of excellent work is an important way of setting high expectations learning and progress.



ATTENDANCE - School starts at 8.55am. Punctuality and regular attendance is essential for quality learning. **Henderson North School staff are anxious to ensure that your child is safe at all times.** Please telephone or text the school before 9.00am on the day of their absence. Refer Absences for more ways of getting in touch with us.

With your support, getting learners to school everyday will ensure they receive consistent learning programmes and opportunities to experience a wide variety of learning contexts. Learners love coming to school when they experience success in what they do.

BEFORE & AFTER SCHOOL CARE - Skids run an after school programme at our school. Enquire at the school office or email hello@skids.co.nz.

BIKES - Only Year 5 & 6 students are permitted to ride a bike to school. A safety helmet is compulsory and parents are asked to sign a permission slip taking responsibility for their child's safety. They must get off their bike at the school gate and walk their bike into school.

BIKE TRACK - In 2020 we opened a Bike Track around our field and we have sufficient bikes for a class to learn how to be safe riding a bike.



BOARD OF TRUSTEES - Our Board of Trustees is elected every three years. Board of Trustee's meet on Tuesday's several times a term in the staffroom. These are public meetings and are advertised in the newsletter - you are welcome to attend.

BOOK CLUB (SCHOLASTIC) - Twice a term children are issued with a brochure offering suitable books they can purchase. Orders can be made at the school office or on the Scholastic website.

BREAKFAST CLUB - Sanitarium provides the school with Weetbix and milk. Breakfast club is held in the school hall every morning from 8.15am. If you are able to assist in helping serve breakfast that would be greatly appreciated. Occasionally baked beans, spaghetti on toast, yoghurt or fruit are provided by Kidscan.



CAR PARK - The car park is reserved for staff, deliveries and special visitors to the school. Parents are asked to park outside the school grounds for the safety of children. Please don't walk your children through the carpark, use the paths to bring your children into and out of school.

CELLPHONES - We don't encourage children to bring cell phones to school. If they are required for special reasons then a note must be supplied giving the reason and cell phones are to be left at the school office during the day.

CLASSROOM ACTIVITY FEE & SCHOOL DONATIONS - This is currently being paid by the NZ government.

COMPLAINTS - If you are unhappy with something at school firstly please make an appointment to see your class teacher. If it is not resolved please make an appointment with the principal through the school office.

COMPUTERS/LAPTOPS/IPADS - Each classroom has a set of chrome books or iPads that they have access to.



COMPUTER & INTERNET AGREEMENT - Every child is required to read, sign and return a Computer & Internet Agreement. This contract defines the boundaries and the expectations of the ICT learning in the classroom and encompasses cyber safety and the continuing need for security. Please find a copy of this enclosed to be completed.

CULTURAL GROUPS - At Henderson North School we have a Kapa Haka Group, Indian Group, Filipino Group, Tongan Group and Samoan Group. If you have skills in teaching any cultural dance, please contact the school. We would love to have your expertise.



CURRICULUM - Henderson North School follows the New Zealand Curriculum as set by the Ministry of Education.

DENTAL CLINIC - There is no longer a Dental Clinic at Henderson North School. Children now go to the 'Children's Community Dental Clinic' at Henderson Intermediate School phone 838 9751 to make an appointment. Children need to be enrolled to receive treatment.

EMERGENCIES - Please ensure the school has your up to date contact phone numbers in case of emergency. Each term we practice for emergencies including Fire, Earthquake and Lockdown.

ENGLISH LANGUAGE LEARNERS- For children where English as a second language, we have specialised staff and programmes to immerse them in the English Language and support their learning.

ENROLMENT - An appointment should be made with our school office to enrol a student. New Entrants will be given 2 - 3 pre school visit dates before they turn 5, from 8.55am until morning tea 10.30am. We have cohort entry - we have two intakes for new entrants at the beginning and half way through the term. We are required to sight and copy either a Birth Certificate or passport and immunisation certificate before a child starts school. New Entrants can finish school at 2 o'clock for the first six weeks if they are unsettled, your child's teacher will have a discussion with you if this applies to your child. If you have left your child crying or upset, please give us a phone call after an hour or so and we will check with the teacher to make sure they have settled. If your child was not born in New Zealand we will need to see a passport with immigration status.

EOTC *Education Outside the Classroom* - Every other year we take our Year 5 & 6's through an "Education Outside the Classroom" experience. This could be a school camp or trips out of school over a period of one week. This is a highlight for our senior students.



FACEBOOK - Our school has a Facebook page where we share news, notices and keep our wider community updated on events at school. Please 'Like us' on our Facebook page.

FIRST AID - Lesley Strickett, Tina Harris and Matt Van Dam in the office have current first aid certificates and will treat your child for minor scratches/scrapes. All our staff have done First Aid Training. Any child who visits the sick bay is given a note informing home of the treatment given. For more serious problems parents (or emergency number) will be contacted immediately. If the injury requires immediate attention and contacts cannot be located, they will be taken to the nearest A&E department or ambulance called. Please ensure that we have up to date phone numbers. For any child needing to take regular medication (eg for Asthma) we will need to have written instructions and medication will be kept at the office.

FRUIT IN SCHOOLS - We are fortunate enough to be provided with fruit everyday. This is delivered to classrooms before morning tea for children to eat.

GARDEN TO TABLE - We are part of the Garden to Table programme. The Garden to Table programme is teaching children the essential skills they need to be food-resilient. We want to see children enthusiastically getting their hands dirty and learning how to grow, harvest, prepare and share fresh, seasonal food.



HEARING & VISION - A Hearing and Vision Technician will visit our school once a term to test children. Please ensure you have signed the consent form. Please find a copy attached to be completed and returned.

HOMEWORK - All students have homework of some description.

Children in the junior school bring a reading book home each day. All children are encouraged to read. Homework should be for a limited time and should not be a burden. Please contact the school if you have any concerns.

KEEPING OURSELVES SAFE - Our community constable comes to talk to children about keeping ourselves safe and trains our road patrol leaders every year.



KIDSCAN - We are part of the Kidscan Programme. Kidscan provide us with nit shampoo, shoes, rain coats, hand sanitiser, baked beans, yoghurt makers, honey, peanut butter, peaches, bread etc - we are very grateful for their support to our school. You may request nit shampoo from the school office.

LATE - If your child is late to school they must sign in at the school office and take a late slip to their child's teacher. If they are going to be late due to an appointment please contact the school office.

LEARNING SUPPORT CO-ORDINATOR - we have a Learning Support Co-Ordinator who supports our learning programmes and children with learning needs.

LIBRARY BUS - The Auckland Library bus visits our school twice a term. Every child has a library card and can borrow books.

LIBRARY - Each class has a set time each week to visit the library. Children must have an appropriate book bag before they are allowed to borrow books, these are available from the office.

LOST PROPERTY - We try not to accumulate any lost property. We encourage parents to name all their child's uniform and this will be returned to them when found.

LUNCH - We are apart of the 'Ka Ora, Ka Ako Healthy School Lunches Programme'. Everyday every child will be provided with lunch. All food is halal. Please let us know if your child has any dietary requirements - Vegetarian, Vegan, Diabetic, Allergies, Gluten Free and they will be catered for. If you don't want your child to participate please let us know.

MEDICATION - Medication is only administered if a written note or a signed form is provided by the caregivers. Forms for this are available at the school office. All medication is to be kept in the sick bay and is the responsibility of the office staff.

MEET THE TEACHER - At the beginning of every year we have an evening where you can come along and meet your child's teacher.

MONEY - All money should come to school in a sealed envelope with the child's name, room and reason on the front. Money should not be left in school bags or desks. Change can be given to the teacher and taken home at 2.55pm.

MUSIC - we have a Music Teacher and every class has music sessions every week. There is a school choir and school band, there is the opportunity to learn the Ukulele or Recorder. If you would like your child to learn Piano/Keyboard/Guitar - New Zealand Modern School of Music do lessons during school time for more information you can call 0800 696 874 or email gail@modernmusic.co.nz - there is a charge for these lessons.



NEWSLETTERS - Three times a term a school newsletter will be emailed home. This will contain information about up coming events, stories and school news. Newsletters are also available on our website and on the Skool Loop app.

NO SWEETENED DRINKS - Water Only - Henderson North's Food and Nutrition policy states that we provide "water" as the "only" drink option for students.

PARENT INVOLVEMENT -

Parent participation is actively encouraged. Parents may help by:

- * *Assisting with reading programme*
- * Assisting with enrichment programmes
- * Parent help on school trips/camps
- * Sharing special skills or abilities
- * Providing materials for school use
- * Becoming a Board of Trustees member
- * Supporting fundraising ventures - sausage sizzles etc
- * Road Patrol

PARKING - Our school has very limited parking, so we would ask you please not to drive into the school except in emergency situations. A wet day is not an emergency situation!

PHOTOGRAPHS - We use the services of Photolife Studios to take class and individual photos. Class photos are taken at the beginning of the year and individual towards the end of the year so they can be used as Christmas gifts. Full details are sent home before photos are taken.

READING WITH CHILDREN - If you have any spare time we would love you to come and read with our children. You can contact Cindy Zahra our DP about this.



REPORTING TO PARENTS -

Beginning of Year	-	Meet the Teacher
Mid Year	-	Goal Setting Reviews
	-	Learner Led Conferences
End of Year	-	Written Report

If you would like to make an appointment with the teacher, please phone the school office. If you have any further issues please contact the office to make an appointment with our principal.

RUBBISH - we encourage children to take home any food wrappings that they bring from home. We Reduce, Reuse, Recycle!

SECURITY - Our school has 24 hour security surveillance seven days a week. Our buildings are fully alarmed and cameras are placed around the school. Our school is secured during after school hours, except when our after school programme is operating and when we have community events.

SHOWS - Henderson North School presents amazing school shows and we do one every other year. A real highlight of the year for children and whānau.



SKOOL LOOP APP - Download the 'Skool loop' APP and choose Henderson North School. Receive newsletters and notifications, book school interviews etc.

STATIONERY - Stationery requirements are available at the School Office. There are packs for sale at the beginning of the year. Alternatively, a stationery list is available from the office if you wish to make your purchase elsewhere. New Entrant stationery packs are available throughout the year.

SPORT - Our students take part in sporting activities with other local schools on an exchange basis and field days are organised for winter and summer sports. We have different sports people visiting us - wrestling, basketball, cricket, tennis etc. Saturday netball is also available in the winter terms for girls wishing to play but there is a fee involved payable to Waitakere Netball Assoc.



SUNSMART - We are a Sun Smart School. All children when outside playing or during sports times and trips are required to wear our Henderson North School hat.

SWIMMING - Our school has a pool which is used as part of our PE Programme, and all children are required to participate. Unfortunately regulations do not allow us to rent keys to families for pool use, however we are working together with Sport Waitakere to have the pool open in the afternoons after school. More information can be gained from the school office.

SWIS - Social Worker in School. We have a Social Worker and Councillor based at our school on a Wednesday and Thursday - Whaea Rosanna. You are welcome to make contact with her if you have any concerns.

TEACHER ONLY DAYS - You will be advised well in advance of when these will be.

TE REO MAORI - At Henderson North School we have a bi-lingual class for Year 5 & 6 learners. At the end of Term 3 we put out an expression of interest form for any whānau who would like their child to be in this class 30 - 50% Te Reo is spoken.

Te Reo across the school - we are fortunate to offer Te Reo/Tikanga programmes throughout our school as part of our Curriculum Release programme.

TRIPS - We take our children on Educational Trips. A notice will come home to inform you of this with an amount that you will need to pay and the offer of parent helpers to attend. If children are on a school trip then they must travel by the school designated transport and stay at school until 2.55pm unless other arrangements have been made.



UNIFORM - Our school uniform is available from NZ Uniforms 7 Rata Street, New Lynn (09) 972 0272 email newlynn@nzuniforms.com. We are a 'uniform' school. As such please ensure your child is in correct uniform everyday. Should there be unforeseen circumstances, a uniform pass can be provided.



VISITORS: We welcome visitors but please sign in at the office on arrival.

WEBSITE - Our website has important information about our school, we try to keep it as updated as possible. It includes school organisation, calendar, policies, procedures, annual reports - www@hns.school.nz

WOODWORK - Senior boys participate in a woodwork programme at Henderson Workshops which is associated with Henderson Baptist Church. They make some useful things that are able to take home and use.



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