

# Birkdale North School

## Enrolment application process for Étoile du Nord (EDN) Special Programme

The steps for the Enrolment Application process is as follow:

1. Parents/caregivers complete and submit an enrolment application, along with required documentation, to the school, (the **APPLY NOW** button on the enrolment page of the school website).
2. The school acknowledges receipt of the application.
3. The information from the enrolment application is forwarded to FRENZ.
4. At some point FRENZ will contact the family to organise an interview to be held during the week between the application closing date and the ballot date as stated on the school website.

The enrolment application form can be found on the school website, follow the link below, <https://www.birkdalenorth.school.nz/enrolment/> or requested from the school office, email: [office@birkdalenorth.school.nz](mailto:office@birkdalenorth.school.nz)

Enrolment applications for 2025 must be received by the school office no later than **Tuesday 15<sup>th</sup> October 2024**.

Enrolment applications for 2026 must be received by the school office no later than (date TBC by Ministry of Education).

If there are more applications than places available, then a ballot will be held. Dates and details are on the enrolment page of the school website.

After the interview/ballot has taken place applicants families are notified by the school of the outcome of the interview/ballot process:

The applicant will be notified by email if they:

1. Have been offered a place in Étoile du Nord
  - a. applicant accepts offer: parents need to respond in writing to confirm they want the space.
  - b. applicant declines the offer: the place will be offered to the next person on the waiting list.
2. Have **NOT** been offered a place in Étoile du Nord
  - a. the school asks the parents in writing if they want to be on the waiting list
    - i. Yes – parents need to confirm in writing they want to be on the waiting list
    - ii. No –the applicant is not put on the waiting list

Please contact the school office if you have any further questions;  
[office@birkdalenorth.school.nz](mailto:office@birkdalenorth.school.nz)